



TAY HERITAGE COMMITTEE

Minutes

March 7, 2023

Remote Video and Telephone Conference

Present: Cheryl Larocque, Chair
John Todd, Vice Chair
Terry Fegarty, Committee Member
Joel Rumney, Committee Member
Councillor Bumstead, Council Representative

Staff Present: Teslyn Heron, Planning Technician
Kathryn Beemer, PDS Administrative Assistant

1. Call to Order

C. Larocque called the meeting to order at 2:01 p.m.

2. Acceptance of Agenda

Motion that the Committee adopts the agenda as prepared.

Moved By: Joel Rumney

Seconded By: Terry Fegarty

Carried.

3. Declarations of Pecuniary Interest

None were presented at this time.

4. Review of Draft Workplan

Committee members discussed the draft workplan. The focus of the discussion was on updating The Heritage Registry to meet Provincial standards. T. Fegarty and J. Todd will submit information on the

properties to the township. The information will need to be formatted and posted on the website prior to July 2023. The committee would also like to send out a letter to property owners on the registry requesting more up-to-date information. Committee members are to draft a letter for homeowners for approval at the April meeting. Township staff will distribute the approved letter to homeowners. K. Beemer informed members that Bill 23 requires the removal of listed properties from the Heritage Register after a period of two (2) years from their listing, or from January 1, 2023. It was suggested to begin prioritizing properties to pursue designation. T. Fegarty did provide clarification on inventory, registry, and designation for committee members.

Members continued with the assessment of the workplan. Members have questions regarding the potential to migrate information from the Tay Township Heritage Blog to a page on the Municipality's website. K. Beemer suggested members send their questions to administrative staff to liaison with the Township IT Department. An update will be provided to committee based on information received from the IT Department.

T. Fegarty has questions regarding specific signage ownership. K. Beemer requested that T. Fegarty notify administrator of specific signs and their location. An update will be provided on if the signs were purchased by the Township or by the Heritage Committee. There was also discussion regarding the expansion of the historical street sign project. K. Beemer suggested that the committee prioritize projects on the work plan and propose completion dates. The workplan can be a working document for the entire term.

The Committee discussed the marketing plan segment of the workplan. The Committee requested an amendment to the workplan. Committee would like to rebrand the marketing plan to Community Outreach plan. As part of the Terms of Reference, community engagement is goal of the committee. Outreach will include events that the Committee can attend to educate and engage with the public on heritage sites and preservation.

Motion that the Committee adopts the workplan with an amendment to the Marketing Plan to rebrand as Community Outreach.

Moved By: Joel Rumney
Seconded By: Councillor Bumstead

Carried

5. Terms of Reference

Motion that the Committee amend the Terms of Reference to include a start time of 2:00pm.

Moved By: Joel Rumney
Seconded By: Councillor Bumstead

Carried

Motion that the Committee amend the Terms of Reference to include an annual election of chair and vice chair.

Moved By: Joel Rumney
Seconded By: Councillor Bumstead

Carried

6. Annual CHO Conference – June 2023

T. Fegarty provided a brief overview of the conference and potential cost for committee members. T. Fegarty will send out an e-mail with additional information.

7. Correspondence Received

7.1 CHOnews Winter Newsletter

Submitted to Committee Members for information.

7.2 2023 Doors Open Simcoe County

Committee Members discussed the theme for 2023 and requirements of hosting. The Committee will not be participating in 2023.

8. Next Meeting: April 4, 2023

9. Adjournment

Motion to adjourn at 4:27 pm.

Moved By: Terry Fegarty

Seconded By: Joel Rumney

Carried