



**AGENDA**  
**The Corporation of the Township of Tay**  
**Regular Meeting of Council**

**February 22, 2023**

**7:00 p.m.**

**Council Chamber**

**Tay Township Municipal Office**

**450 Park Street**

**Victoria Harbour, Ontario**

**PUBLIC NOTICE:** To view the live stream, visit the [Tay Township YouTube Channel](#).

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**Pages**

1. **Call to Order**
2. **Moment of Silent Reflection**
3. **Approval of the Agenda**  
Recommended Motion:  
That the Council Meeting Agenda for February 22, 2023, be approved.
4. **Disclosure of Interest**
5. **Presentations / Delegations**
  - 5.1 **Southwest Fire Academy (SFA) - Brent Sterling, Principal, Re: 1420 Newton Street, Tay Township**
  - 5.2 **Public Comment Re: By-law No. 2023-06 Authorize Sale of Land - 35 Easton Avenue**
6. **Consent List**  
Recommended Motion:  
That the Consent List for February 22, 2023, and the Recommendations contained therein be adopted as Resolutions of Council.
  - 6.1 **Adoption of Minutes**
    - 6.1.1 2023-01-25 Council Meeting Minutes 6
    - 6.1.2 2023-01-25 Planning Public Meeting Minutes 12
    - 6.1.3 2023-01-15 Special Council Budget Meeting Minutes 17
    - 6.1.4 2023-01-16 Special Council Meeting Minutes 21
  - 6.2 **Reports of Various Committees**

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<b>6.3</b>	<b>Municipal Report</b>	
6.3.1	2023-02-01 Municipal Report	59
<b>7.</b>	<b>Staff Reports / Other Business</b>	
7.1	<b>CS-2023-15 Municipal Clerk, Re: Annual Accessibility Compliance Report</b>	65
	<u>Recommended Motion:</u> That Item CS-2023-15, dated February 22, 2023, regarding the Annual Accessibility Compliance Report, be received; and  That Item CS-2023-15, be forwarded to the Joint Accessibility Advisory Committee meeting scheduled for March 2, 2023, for information.	
7.2	<b>CS-2023-16 Manager of Human Resources, Re: Corporation of the Township of Tay Health and Safety Policy Statement</b>	84
	<u>Recommended Motion:</u> That Item CS 2023-16, dated February 22, 2023, regarding Corporation of the Township of Tay Health and Safety Policy Statement be received; and  That the Corporation of the Township of Tay Health and Safety Policy Statement attached hereto, being reviewed by Council, is hereby confirmed by Council; and  That the Mayor and the CAO are hereby authorized to sign the said policy on behalf of the Township.	
7.3	<b>Delegation Follow-Up</b>	
7.3.1	Southwest Fire Academy (SFA) - Brent Sterling, Principal, Re: 1420 Newton Street, Tay Township	
<b>8.</b>	<b>Correspondence Received</b>	
8.1	<b>Correspondence - County of Simcoe - Council Highlights 2023 01 31</b>	87

8.2	Correspondence - SSEA - 2022 4th Quarter Report/Update	94
8.3	Correspondence - SSEA - Board Meeting Highlights 2023 01 30	101
8.4	Correspondence - SSEA - 2021/2022 Environmental Champion Awards call for nominations	102
8.5	Correspondence - Lake Simcoe Region Conservation Authority - Protection of raw sources of municipal drinking water through the Drinking Water Source Protection Program	103
8.6	Release - County of Simcoe - Virtual Job Fair February 28	110
8.7	Release - County of Simcoe - Council approves 2023 Budget	112
8.8	Release - County of Simcoe - County accepting applications for 2023 Tourism, Culture and Sport Enhancement Fund	118
8.9	Release - County of Simcoe - County of Simcoe and Bradford West Gwillimbury announce upcoming site work for affordable housing build	120
8.10	Release - County of Simcoe - Warden Proclaims February as Black History Month in County of Simcoe	122

9. Closed Session

9.1 Retire to Closed Session

Recommended Motion:

That the Council retire to a Closed Session at (time) p.m. under authority of the Municipal Act, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

9.2 **Confidential PDS-2023-14 Manager of Planning and Development Services, Re: litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board**

Recommended Motion:

That the recommendations contained within Confidential Item PDS-2023-14, regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, be received; and

That staff proceed as directed regarding Confidential Item PDS-2023-14.

**9.3 Confidential CS-2023-10 Municipal Clerk, Re: 2022-2026 Council Committee Member Appointments**

Recommended Motion:

That Confidential Staff Report No. CS-2023-10, dated February 22, 2023, regarding Amendments to 2022-2026 Council Committee Appointments be received; and

That Staff be provided direction regarding the proposed amendments to the appointment of Committee and Board Members; and

That the appropriate by-law to amend By-law 2022-67 – A By-law to Confirm Appointments to Committees of Council, Local Boards and various other external Committees as deemed necessary, be presented later in the meeting.

**9.4 Confidential Report Mayor Walker, Re: Chief Administrative Officer Performance Review**

**9.5 Rise from Closed Session**

Recommended Motion:

That Council rise from Closed Session at (time) p.m. and return to the regular meeting.

**10. By-laws**

Recommended Motion:

That By-laws 2023-06, 2023-07, 2023-08, 2023-09 and 2023-10 be read a first, second and third time and finally passed.

10.1	By-law No. 2023-06 Authorize Sale of Land - 35 Easton Avenue	123
10.2	By-law No. 2023-07 Amend By-law No. 2022-67 - Committee and Board Member Appointments	125
10.3	By-law No. 2023-08 Zoning By-law Amendment 2022-ZBA-11 225 Park Street	127
10.4	By-law No. 2023-09 Official Plan Amendment 2022-OPA-04 490 Park Street	129
10.5	By-law No. 2023-10 Zoning By-law Amendment 2022-ZBA-09 490 Park Street	133

**11. Notice of Motions**

**12. Council Announcements**

**13. Confirming By-law**

13.1	By-law No. 2023-11 Confirmation	135
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Recommended Motion:

That By-law 2023-11 being a by-law to adopt the proceedings of the February 22, 2023, Council meeting be read a first, second and third time and finally passed.

**14. Adjournment**

Recommended Motion:

That this Regular Meeting of Council adjourn at (time) p.m.

**The Corporation of the Township of Tay  
Council Meeting Minutes**

**Wednesday, January 25, 2023, 7:00 p.m.  
Remote Video and Telephone Conference**

Present: Mayor Walker  
Deputy Mayor Norris  
Councillor Bumstead  
Councillor La Chapelle  
Councillor Larmand  
Councillor Raymond  
Councillor Talbot

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Aymer - General Manager, Protective and  
Development Services  
Shawn Berriault - General Manager, Operational  
Services  
Saleem Sandhu - Treasurer  
Katelyn Johns - Municipal Clerk  
Elizabeth Smith - Manager of Communications and  
Technology  
Todd Weatherell - Manager of Planning and  
Development Services

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**1. Call to Order**

Mayor Walker called the meeting to order at 7:15 p.m.

**2. Moment of Silent Reflection**

Mayor Walker called for a moment of silent reflection.

**3. Approval of the Agenda**

Moved by Deputy Mayor Norris  
Seconded by Councillor La Chapelle

That the Council Meeting Agenda for January 25, 2023, be approved.

**Carried.**

**4. Disclosure of Interest**

There were no disclosures made.

**5. Presentations / Delegations**

There were no items for this portion of the Agenda.

**6. Consent List**

Moved by Councillor Talbot

Seconded by Councillor Larmand

That the Consent List for January 25, 2023, and the Recommendations contained therein be adopted as Resolutions of Council.

**Carried.**

6.1 Adoption of Minutes

6.1.1 2022-12-21 Council Minutes

6.1.2 2022-12-21 Planning Act Public Meeting Minutes

6.2 Reports of Various Committees

6.2.1 2023-01-11 Protective and Development Services  
Committee Minutes

6.2.2 2023-01-11 Operational Services Committee Minutes

6.2.3 2023-01-12 Corporate Services Committee Minutes

6.2.4 2023-01-12 Modernization and Corporate Initiatives  
Committee Minutes

6.2.5 2023-01-18 Committee of Adjustment Minutes DRAFT

6.2.6 2023-01-10 Heritage Committee Meeting Minutes

6.2.7 2022-11-15 Library Board Meeting Minutes

6.3 Municipal Report

**7. Staff Reports / Other Business**

7.1 CS-2023-06 Deputy Treasurer, Re: 2023 Interim Tax Levy By-law

Moved by Councillor Bumstead  
Seconded by Councillor Raymond

That Item CS 2023-06, dated January 25, 2023 regarding 2023 Interim Tax Levy By-law, be received; and

Further that the required 2023 Interim Tax levy By-law be brought for Council consideration later in the meeting.

**Carried.**

7.2 Correspondence - Rose & Dobson-Rose - Re: Items 9.3 and 9.4 Grandview Beach Paradise Point (added January 23, 2023)

Todd Weatherell, Manager of Planning and Development Services provided comment related to Correspondence from Rose & Dobson-Rose, Re: Items 9.3 and 9.4 Grandview Beach Paradise Point.

7.3 Planning Act Public Meeting Item 4.4. Manager of Planning and Development Services, Re: Request for a Community Infrastructure and Housing Accelerator Order (CIHAO) for 722 Seventh Street, Port McNicoll, Township of Tay (added January 23, 2023)

Moved by Deputy Mayor Norris  
Seconded by Councillor Bumstead

That Council support a request to the Province for a Community Infrastructure and Housing Accelerator (CIHA) order at 722 Seventh Avenue; and

That Council support a CIHA request for relief from the Township's Zoning By-law 2000-57 as amended from the Institutional zone (I) to the Village Residential Zone (R2-35), Multiple Residential Zone (R3-11) and Multiple Residential Zone (R3-12) as well as redesignating the subject lands from the



Institutional Designation to the Village Residential Designation in the Township Official Plan adopted by Council on July 8<sup>th</sup>, 1998.

**Carried.**

**8. Correspondence Received**

- 8.1 Correspondence - Martyrs' Shrine - Thank you 2022-12-19
- 8.2 Correspondence - Huronia Transition Homes - Thank You 2022-12-21
- 8.3 Correspondence - Georgian Bay Native Friendship Centre - Keewatin Toy Donations 2022-12-22
- 8.4 Release - County of Simcoe - Local Newcomers' Work in Simcoe County Success Stories 2023-01-18

**9. By-laws**

Moved by Councillor Bumstead  
Seconded by Councillor La Chapelle

That By-laws 2023-01, 2023-02, 2023-03 and 2023-04 be read a first, second and third time and finally passed.

**Carried.**

- 9.1 By-law No. 2023-01 Interim Tax Levy 2023
- 9.2 By-law No. 2023-02 Deputy Treasurer Appointment - Emmie Carlson
- 9.3 By-law No. 2023-03 Zoning By-law Amendment - Grandview Beach Paradise Point
- 9.4 By-law No. 2023-04 Official Plan Amendment - Grandview Beach Paradise Point

**10. Notice of Motions**

There were no items for this portion of the Agenda.

**11. Council Announcements**

Individual Members of Council advised of various items, events and activities in the Municipality for information purposes.

**12. Confirming By-law**

12.1 By-law No. 2023-05 Confirmation

Moved by Councillor Talbot  
Seconded by Councillor Larmand

That By-law 2023-05 being a by-law to adopt the proceedings of the January 25, 2023 Council meeting be read a first, second and third time and finally passed.

**Carried.**

**13. Closed Session**

13.1 Retire to Closed Session

Moved by Deputy Mayor Norris  
Seconded by Councillor Raymond

That Council retire to a Closed Session at 7:33 p.m. under authority of the Municipal Act, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

**Carried.**

13.2 Verbal Update, Chief Administrative Officer, Re: A proposed or pending acquisition or disposition of land

Andrea Fay, CAO, provided a verbal update related to a proposed or pending acquisition or disposition of land.

13.3 Rise from Closed Session

Moved by Councillor La Chapelle  
Seconded by Councillor Bumstead

That Council rise from Closed Session at 7:45 p.m. and return to the regular meeting.

**Carried.**

**14. Matters Arising from Closed Session**

14.1 Declaration of lands at 35 Easton Avenue Surplus to needs of the Municipality

Moved by Councillor La Chapelle

Seconded by Councillor Talbot

That municipal lands legally described as Con 4 Plan 554 Lots 26, 27 N; 7' Lot 25 S 13' Lot 28 known municipally as 35 Easton Avenue be declared surplus to the needs of the Township; and

Further that staff provide the required notice in accordance with the Townships Sale of Land Policy.

**Carried.**

**15. Adjournment**

Moved by Councillor Talbot

Seconded by Deputy Mayor Norris

That this Regular Meeting of Council adjourn at 7:47 p.m.

**Carried.**

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Mayor

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Municipal Clerk

**The Corporation of the Township of Tay  
Planning Act Public Meeting Minutes**

**Wednesday, January 25, 2023, 6:30 p.m.  
Remote Video and Telephone Conference**

Present: Mayor Walker  
Deputy Mayor Norris  
Councillor Bumstead  
Councillor La Chapelle  
Councillor Larmand  
Councillor Raymond  
Councillor Talbot

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Aymer - General Manager, Protective and  
Development Services  
Shawn Berriault - General Manager, Operational  
Services  
Saleem Sandhu - Treasurer  
Katelyn Johns - Municipal Clerk  
Elizabeth Smith – Manager of Communications and  
Technology  
Todd Weatherell – Manager of Planning and  
Development Services

Also Present: Wes Crown – Planning Associate, MHBC Planning (Item  
3.2)  
Mehdi Shafiei – Chief Executive Officer, Delbrook Group  
(Item 3.2)  
Jonathan Pauk – Senior Planning, MHBC Planning (Item  
3.2)  
Victor Ortiz – Project Coordinator, Delbrook Group (Item  
3.2)

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**1. Call to Order**

Deputy Mayor Norris called the meeting to order at 6:31 p.m.

**2. Disclosure of Interest**

There were no disclosures made.

**3. Statement of Public Notice**

The Chair advised that this is a Public Meeting and a Public Consultation of Council held in compliance with Section 34 of the Planning Act.

The applications that are subject to the public hearing and public consultation this evening is municipally known as 225 Park Street for the Zoning By-law Amendment and 722 Seventh Avenue for the Public consultation.

All persons present will be given the opportunity to ask questions and comment on the proposed applications. Any person who did not receive notice of the public meetings and requires notice of the passage of the Zoning By-law regarding the zoning by-law application should leave their name and address with the Clerk.

Tonight's meeting will have two parts. The first part consists of the Public Meetings as required under the Planning Act where Council will consider and hear comments on the proposal. This is the opportunity for Council to hear from residents who wish to express their comments and/or concerns on the proposed land use changes. Everyone who wishes to speak and ask a question or comment on the application will be given the opportunity. At the conclusion of the Public Meetings, Council will reconvene into its regular session. This portion of the meeting is open to the public and you are invited to stay and listen to the Council meeting. However, no further opportunity for public comment will be provided on the applications. The zoning by-law application before us will be voted at an upcoming Council meeting. A recommendation report will be prepared and will be presented to Council from staff after the public meeting has been held.

The Public Consultation for 722 Seventh Avenue requires Council to pass a resolution in support of the proposal. Council will vote on the resolution later during tonight's meeting.

In accordance with the Planning Act, if a person or public body does not provide comments at the Public Meeting or a written submission prior to the final Council decision the Ontario Land Tribunal may, on an appeal; dismiss the appeal on the basis that no concerns were raised during the public process. This is only applicable for 225 Park Street Zoning By-law Amendment Application. If you have concerns or comments regarding the Application, they should be expressed this evening.

Todd Weatherell, Manager of Planning and Development Services advised that a notice of public meeting for 225 Park Street was issued January 4, 2023 and described the method by which notice of this meeting was given and is of the opinion that the requirements of the Planning Act to provide notice have been met.

Todd Weatherell, Manager of Planning and Development Services advised that a notice of public meeting for 722 Seventh Avenue was issued January 3, 2023.

- 3.1 Notice of Complete Application and Notice of Public Meeting for a Proposed Zoning By-law Amendment for 225 Park Street, Victoria Harbour, Township of Tay
- 3.2 Notice of Public Meeting for the municipally initiated request for a Community Infrastructure and Housing Accelerator Order (CIHAO) for 722 Seventh Street, Port McNicoll, Township of Tay

#### **4. Planning Act Public Meeting**

- 4.1 Manager of Planning and Development Services, Re: File #2022-ZBA-11 Proposed Zoning By-law Amendment for 225 Park Street, Victoria Harbour, Township of Tay

Todd Weatherell, Manager of Planning and Development Services provided a PowerPoint presentation highlighting the proposed Zoning By-law Amendment (ZBA) related to 225 Park Street, Victoria Harbour.

Julianna Belinski, relative of owner of 225 Park Street, provided comment related to the ZBA, explaining the intent behind the application.

- 4.2 Question & Clarification Period - Public

The Chair inquired if there were any questions or clarification from the audience in regards to this matter and outlined the process for those who wish to make an oral statement. There were no questions or comments from the public presented.

4.3 Question & Clarification Period - Council

The Chair inquired if there were any questions or clarification from members of Council in regards to this matter. There were no questions or comments from members of Council presented.

The Chair noted that there were no further questions on the application for the proposed Zoning By-law Amendment related to 225 Park Street, Victoria Harbour and at that time closed the public meeting. He reminded those present who may wish to receive notice of the passing of any By-law with respect to the Application to leave their name, address and email address with Township Staff. This can be done by emailing [planning@tay.ca](mailto:planning@tay.ca) or by calling 705-534-7248 extension 220.

4.4 Manager of Planning and Development Services, Re: Request for a Community Infrastructure and Housing Accelerator Order (CIHAO) for 722 Seventh Street, Port McNicoll, Township of Tay

Wes Crown, Associate at MHBC Planning, representing the property owners, Delbrook Group, provided a presentation related to Request for a Community Infrastructure and Housing Accelerator Order (CIHAO) for 722 Seventh Avenue, Port McNicoll.

4.5 Question & Clarification Period - Public

The Chair inquired if there were any questions or clarification from the audience in regards to this matter and outlined the process for those who wish to make an oral statement. There were no questions or comments from the public presented.

4.6 Question & Clarification Period - Council

Councillor Paul Raymond inquired about timelines related to the proposed CHIA, as the tool is somewhat new. Mr. Weatherell indicated that the CHIA replaced the Minister's Zoning Order (MZO) tool and that no estimated timeline could be provided.

**5. Final Statement by the Chair**

The Chair noted that there were no further questions related to this matter and as such the public consultation was closed. He reminded those present that they were invited to stay and listen to the Council meeting, it is an open meeting, but no further opportunity for public comments will be provided.

**6. Adjournment**

Moved by Councillor Raymond  
Seconded by Councillor Talbot

That this Planning Act Public Meeting adjourn at 7:07 p.m.

**Motion Carried.**

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Mayor

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Municipal Clerk



**The Corporation of the Township of Tay  
Special Council Meeting Minutes**

**Wednesday, February 15, 2023, 1:00 p.m.  
Council Chamber  
Tay Township Municipal Office  
450 Park Street  
Victoria Harbour, Ontario**

Council Present: Mayor Walker  
Deputy Mayor Norris  
Councillor Bumstead  
Councillor La Chapelle  
Councillor Larmand  
Councillor Raymond

Council Absent: Councillor Talbot

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Aymer - General Manager, Protective and  
Development Services  
Shawn Berriault - General Manager, Operational  
Services  
Saleem Sandhu - Treasurer  
Katelyn Johns - Municipal Clerk  
Elizabeth Smith – Manager of Communications and  
Technology

Also Present: Matthew Lawson, President & CEO, Georgian Bay  
General Hospital (Item 4.1.)  
Nicole Kraftscik, Executive Director, Georgian Bay  
General Hospital Foundation (Item 4.1.)  
Dr. Jeff Golisky, Chair, Georgian Bay Physician  
Recruitment Committee (Item 4.1.)  
Suzanne McCrimmon, Executive Director of the  
Economic Development Corporation of North Simcoe  
(Item 4.2.)

Nicole Carpenter, Science Projects Manager: Phragmites Research, Georgian Bay Forever (Item 4.3.)  
Michel Payment, Chair, Culture Alliance in the Heart of Georgian Bay (Item 4.4.)  
Julie Cayley, Executive Director, Severn Sound Environmental Association (Item 4.5.)

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**1. Call to Order**

Mayor Walker called the meeting to order at 1:00 p.m.

**2. Approval of the Agenda**

Moved by Councillor Raymond  
Seconded by Deputy Mayor Norris

That the Special Council Meeting Agenda for February 15, 2023, be approved.

**Carried.**

**3. Disclosure of Interest**

There were no disclosures made.

**4. Presentations/Delegations**

4.1 Georgian Bay General Hospital Foundation & Georgian Bay Physician Recruitment - Matthew Lawson, Nicole Kraftscik, Dr. Jeff Golisky, Re: 2023 Budget Presentation

Matthew Lawson, President & CEO, Georgian Bay General Hospital, Nicole Kraftscik, Executive Director, Georgian Bay General Hospital Foundation, and Dr. Jeff Golisky, Chair, Georgian Bay Physician Recruitment Committee provided a presentation to Council regarding their 2023 Budget Request in the amount of \$37,500.

4.2 Economic Development Corporation North Simcoe - Suzanne McCrimmon, Re: 2023 Budget Presentation

Suzanne McCrimmon, Executive Director of the Economic Development Corporation of North Simcoe provided a presentation regarding their 2023 Budget Request in the amount of \$67,980.

4.3 Georgian Bay Forever - Nicole Carpenter, Re: 2023 Budget Presentation

Nicole Carpenter, Science Projects Manager: Phragmites Research, Georgian Bay Forever provided a presentation to Council regarding their 2023 Budget Request in the amount of \$15,000.

The Special Council meeting recessed until 2:25 p.m., at which time Council and Staff began discussing Item 5.1. CS-2023-13 Treasurer, Re: 2023 Preliminary Operating and Capital Budget until 3:00 p.m.

4.4 Culture Alliance - Michel Payment, Re: 2023 Budget Presentation

Michel Payment, Chair, Culture Alliance in the Heart of Georgian Bay provided a presentation regarding their 2023 Budget Request in the amount of \$10,000.

4.5 Severn Sound Environmental Association - Julie Cayley, Re: 2023 Budget Presentation

Julie Cayley, Executive Director, Severn Sound Environmental Association provided a presentation regarding their 2023 Budget Request in the amount of \$135,749.

The Special Council meeting recessed until 3:46 p.m., at which time Council and Staff continued to discuss Item 5.1. CS-2023-13 Treasurer, Re: 2023 Preliminary Operating and Capital Budget until 4:30 p.m. when an additional recess was taken until 5:03 p.m.

**5. Staff Reports / Other Business**

5.1 CS-2023-13 Treasurer, Re: 2023 Preliminary Operating and Capital Budget

Saleem Sandhu, Treasurer, presented CS-2023-13 Preliminary Operating and Capital Budget to members of Council.

Further to discussions, Staff were directed to return with a second draft of the Operating and Capital Budget at a subsequent Special Council meeting.

**6. By-laws**

There were no items for this portion of the Agenda.

**7. Confirming By-law**

7.1 By-law No. 2023-12 Confirmation

Moved by Councillor La Chapelle  
Seconded by Councillor Larmand

That By-law 2023-12 being a by-law to adopt the proceedings of the February 15, 2023 Special Council meeting be read a first, second and third time and finally passed.

**Carried.**

**8. Adjournment**

Moved by Councillor Raymond  
Seconded by Councillor Larmand

That this Special Council Meeting adjourn at 5:56 p.m.

**Carried.**

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Chair

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Minutes Recorder

**The Corporation of the Township of Tay  
Special Council Meeting Minutes**

**Thursday, February 16, 2023, 9:00 a.m.  
Council Chamber  
Tay Township Municipal Office  
450 Park Street  
Victoria Harbour, Ontario**

Council Present: Mayor Walker  
Deputy Mayor Norris  
Councillor Bumstead  
Councillor La Chapelle (departed at 11:00 a.m.)  
Councillor Larmand  
Councillor Raymond

Council Absent: Councillor Talbot

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Berriault - General Manager, Operational  
Services  
Saleem Sandhu - Treasurer  
Katelyn Johns - Municipal Clerk

Also Present: Natalie Baker – Ontario Clean Water Agency  
Carolyn McCrae – Ontario Clean Water Agency  
Mark Yandt – Ontario Clean Water Agency  
Mike Rawn – Walkerton Clean Water Centre

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**1. Call to Order**

Mayor Walker called the meeting to order at 9:03 a.m.

**2. Approval of the Agenda**

Moved by Councillor Raymond  
Seconded by Councillor La Chapelle

That the Special Council Meeting Agenda for February 16, 2023, be approved.

**Carried.**

**3. Disclosure of Interest**

There were no disclosures made.

**4. Closed Session**

4.1 Retire to Closed Session

Moved by Councillor Bumstead  
Seconded by Councillor Larmand

That Council retire to Closed Session at 9:07 a.m. under authority of the Municipal Act, Section 239 (3.1), a meeting held for the purpose of educating or training members of Council.

**Carried.**

4.2 Ontario Clean Water Agency (OCWA), Re: Standard of Care Presentation

Mike Rawn, Trainer for Walkerton Clean Water Centre, provided training to staff and members of Council regarding Responsibilities Under the Statutory Standard of Care: Safe Drinking Water Act.

4.3 Rise from Closed Session

Moved by Deputy Mayor Norris  
Seconded by Councillor Raymond

That Council rise from Closed Session at 12:05 p.m. and return to the open Special Council meeting.

**Carried.**

**5. Staff Reports / Other Business**

There were no items for this portion of the Agenda.

**6. By-laws**

There were no items for this portion of the Agenda.

**7. Confirming By-law**

7.1 By-law No. 2023-13 Confirmation

Moved by Councillor Larmand  
Seconded by Councillor Bumstead

That By-law 2023-13 being a by-law to adopt the proceedings of the February 16, 2023 Council meeting be read a first, second and third time and finally passed.

**Carried.**

**8. Adjournment**

Moved by Deputy Mayor Norris  
Seconded by Councillor Bumstead

That this Special Council meeting adjourn at 12:07 p.m.

**Carried.**

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Chair

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Minutes Recorder

**The Corporation of the Township of Tay**  
**Protective and Development Services Committee Meeting Minutes**

**Wednesday, February 8, 2023, 9:30 a.m.**  
**Remote Video and Telephone Conference**

Committee Members Present: Mayor Walker  
Deputy Mayor Norris  
Councillor Bumstead

Council Members Present: Councillor La Chapelle  
Councillor Raymond

Council Members Absent: Councillor Larmand  
Councillor Talbot

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Aymer - General Manager, Protective and Development Services  
Saleem Sandhu - Treasurer  
Todd Weatherell - Manager of Planning and Development Services  
Jason Craig - Manager of Building Services/Chief Building Official  
Harry Horn - Senior Municipal Law Enforcement Officer  
Katelyn Johns - Municipal Clerk  
Elizabeth Smith – Manager of Communications and Technology

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**1. Call to Order**

Mayor Walker called the meeting to order at 9:30 a.m.

**2. Adoption of the Agenda**

Moved by Deputy Mayor Norris  
Seconded by Councillor Bumstead

That the Protective and Development Services Committee Meeting Agenda for February 8, 2023, be approved.

**Carried.**



**3. Disclosure of Interest**

There were no disclosures made.

**4. Presentations / Delegations**

4.1 Presentation - Staff Sergeant Natalie Majer, OPP, Re: Fourth Quarter/Year End Report (Added February 7, 2023)

Staff Sergeant Natalie Majer, OPP, provided a presentation regarding the Fourth Quarter/Year End Report.

Mayor Walker turned the meeting over to Deputy Mayor Barry Norris who chaired the remainder of the meeting.

**5. Standing Committee Business**

5.1 Reports from Municipal Officials

5.1.1 PDS-2023-09 - Manager of Planning and Development Services, Re: Zoning By-law Amendment - 225 Park Street (Bilinski)

Moved by Councillor Bumstead

Seconded by Mayor Walker

That Item PDS-2023-09 regarding 225 Park Street be received; and

That the zoning of 225 Park Street be approved to rezone a portion of the lands from the Highway Service Commercial "C4" zone to the Village Residential "R2" zone to satisfy a condition of consent (Application 2021-B-15), which will separate the existing residential use from the commercial use; and

That the appropriate By-law be brought forward for Council's consideration.

**Carried.**

5.1.2 PDS-2023-10 - Manager of Planning and Development Services, Re: Official Plan Amendment 2022-OPA-04 and Zoning By-law Amendment 2022-ZBA-09 for 490 Park Street (Taylor)

Moved by Mayor Walker

Seconded by Councillor Bumstead

That Item PDS-2023-10, dated February 8, 2023, regarding Official Plan Amendment 2022-OPA-04 and Zoning By-Law Amendment 2022-ZBA-09 for 490 Park Street (Larry and Ann Taylor) recommendation report be received; and

That Amendment Number 48 to the Official Plan of the Township of Tay be approved; and

That Zoning By-law Amendment for 490 Park Street be approved; and

That the appropriate By-laws be brought forward at the next available Council meeting for consideration.

**Carried.**

- 5.1.3 PDS-2023-13 - Manager of Planning and Development Services, Re: Monthly Activity Report

Moved by Mayor Walker

Seconded by Councillor Bumstead

That Item PDS-2023-13 dated February 8, 2023, regarding the Monthly Activity Report - Planning, be received.

**Carried.**

- 5.1.4 PDS-2023-12 - Senior Municipal Law Enforcement Officer, Re: Monthly Activity Report

Moved by Deputy Mayor Norris

Seconded by Mayor Walker

That Item PDS-2023-12 dated February 8, 2023, regarding the MLEO Monthly Activity Report, be received.

**Carried.**

- 5.1.5 PDS-2023-11 - Deputy Fire Chief/Fire Prevention Officer, Re: Monthly Activity Report

Moved by Councillor Bumstead

Seconded by Mayor Walker

That Item PDS-2023-11, dated February 8, 2023, regarding the Deputy Fire Chief/Fire Prevention Officer Monthly Activity Report, be received.

**Carried.**

5.1.6 PDS-2023-08 - General Manager, Protective and Development Services/Fire Chief/CEMC, Re: Monthly Activity Report

Moved by Mayor Walker

Seconded by Councillor Bumstead

That Item PDS-2023-08 dated February 8, 2023, regarding the Monthly Activity Report – General Manager/Fire Chief/CEMC be received.

**Carried.**

5.2 Other Business

There were no items for this portion of the Agenda.

5.3 Items for Information

There were no items for this portion of the Agenda.

5.4 Delegation Follow-Up

There were no items for this portion of the Agenda.

**6. General Discussion – Committee/Staff Question & Answer Period**

There were no items for this portion of the Agenda.

**7. Closed Session**

There were no items for this portion of the Agenda.

**8. Adjournment**

Moved by Councillor Bumstead

Seconded by Mayor Walker

That this Protective and Development Services Committee meeting adjourn at 10:04 a.m.

**Carried.**

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Chair

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Minutes Recorder

**The Corporation of the Township of Tay**  
**Operational Services Committee Meeting Minutes**

**Wednesday, February 8, 2023, 1:30 p.m.**  
**Remote Video and Telephone Conference**

Committee Members Present: Mayor Walker  
Councillor Raymond

Committee Members Absent: Councillor Talbot

Council Members Present: Deputy Mayor Norris  
Councillor Bumstead  
Councillor La Chapelle

Council Members Absent: Councillor Larmand

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Aymer - General Manager, Protective and Development Services  
Saleem Sandhu - Treasurer  
Bryan Anderson - Manager of Parks, Recreation and Facility Services  
Rick Wayne - Manager of Roads and Fleet Services  
Katelyn Johns - Municipal Clerk  
Taylor Craig - Engineering Technologist

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**1. Call to Order**

Mayor Walker called the meeting to order at 1:31 p.m.

**2. Adoption of the Agenda**

Moved by Councillor Raymond

Seconded by Mayor Walker

That the Operational Services Committee Meeting Agenda for February 8, 2023, be approved.

**Carried.**

**3. Disclosure of Interest**

There were no disclosures made.

**4. Presentations / Delegations**

There were no items for this portion of the Agenda.

Mayor Walker turned the meeting over to Vice-Chair Councillor Raymond.

**5. Standing Committee Business**

**5.1 Reports from Municipal Officials**

- 5.1.1 OS-2023-07 - Manager of Parks, Recreation and Facility Services, Re: Karma Community Garden Agreement Extension

Moved by Mayor Walker

Seconded by Councillor Raymond

That Item OS 2023-07 dated February 8, 2023, regarding Karma Community Garden Agreement Extension, be received; and

That the necessary by-law be presented to Council to authorize the Mayor and Clerk to enter into an agreement extension with Karma for use of the community garden space.

**Carried.**

*As a By-law is not required in order to extend the Karma Community Garden Agreement, the agreement extension will be executed by the Mayor and Clerk, as per the recommendation above.*

- 5.1.2 OS-2023-08 - Manager of Parks, Recreation and Facility Services, Re: Recreation Committees - Insurance Recommendations

Moved by Mayor Walker

Seconded by Councillor Raymond

That Item OS 2023-08 dated February 8, 2023, regarding Recreation Committees - Insurance Recommendations, be received; and

That Staff work with the Recreation Committees to ensure they are following the recommendations set forth by the Townships Insurance Broker regarding events and activities carried out by the committees.

**Carried.**

5.1.3 OS-2023-04 - Manager of Parks, Recreation and Facility Services, Re: Monthly Activity Report

Moved by Mayor Walker  
Seconded by Councillor Raymond

That Item OS 2023-04 dated February 8, 2023, regarding the Monthly Activity Report - Manager of Parks, Recreation and Facility Services, be received.

**Carried.**

5.1.4 OS-2023-05 - Manager of Roads and Fleet Services, Re: Monthly Activity Report

Moved by Mayor Walker  
Seconded by Councillor Raymond

That Report OS 2023-05 dated January 31, 2023, regarding the Monthly Activity Report - Manager of Roads and Fleet Services, be received.

**Carried.**

5.1.5 OS-2023-06 - General Manager, Operational Services/Engineering, Re: Monthly Activity Report

Moved by Mayor Walker  
Seconded by Councillor Raymond

That Report OS 2023-06 dated February 8, 2023, regarding the Monthly Activity Report - General Manager of Operational Services/Engineering, be received.

**Carried.**

5.2 Other Business

There were no items for this portion of the Agenda.

5.3 Items for Information

There were no items for this portion of the Agenda.

5.4 Delegation Follow-Up

There were no items for this portion of the Agenda.

6. **General Discussion – Committee/Staff Question & Answer Period**

Committee and Council generally discussed topics related to Operational Services.

7. **Closed Session**

There were no items for this portion of the Agenda.

Councillor Raymond turned the meeting back over to Mayor Walker.

8. **Adjournment**

Moved by Councillor Raymond

Seconded by Mayor Walker

That this Operational Services Committee meeting adjourn at 1:54 p.m.

**Carried.**

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Chair

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Minutes Recorder



**The Corporation of the Township of Tay**  
**Corporate Services Committee Meeting Minutes**

**Thursday, February 9, 2023, 9:30 a.m.**  
**Remote Video and Telephone Conference**

Committee Members Present: Mayor Walker  
Councillor La Chapelle  
Councillor Talbot

Council Members Present: Deputy Mayor Norris  
Councillor Bumstead  
Councillor Larmand  
Councillor Raymond

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Aymer - General Manager, Protective and Development Services  
Saleem Sandhu - Treasurer  
Katelyn Johns - Municipal Clerk  
Elizabeth Smith - Manager of Communications and Technology  
Lindsay Bryant - Manager of Human Resources

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**1. Call to Order**

Mayor Walker called the meeting to order at 9:30 a.m.

**2. Adoption of the Agenda**

Moved by Councillor La Chapelle  
Seconded by Mayor Walker

That the Corporate Services Committee Meeting Agenda for February 9, 2023, be approved.

**Carried.**

**3. Disclosure of Interest**

There were no disclosures made.

**4. Presentations / Delegations**

There were no items for this portion of the Agenda.

Mayor Walker turned the meeting over to Councillor La Chapelle to Chair.

**5. Standing Committee Business**

**5.1 Reports from Municipal Officials**

**5.1.1 CS-2023-08 - Municipal Clerk, Re: Monthly Activity Report**

Moved by Councillor Talbot

Seconded by Mayor Walker

That Item No. CS-2023-08, dated February 9, 2023, regarding the Monthly Activity Report – Municipal Clerk, be received.

**Carried.**

**5.1.2 CS-2023-11 - Manager of Human Resources, Re: Monthly Activity Report**

Moved by Mayor Walker

Seconded by Councillor Talbot

That Item CS-2023-11, dated February 9, 2023, regarding the Monthly Activity Report for Human Resources, be received.

**Carried.**

**5.1.3 CS-2023-09 - Chief Administrative Officer, Re: Monthly Activity Report**

Moved by Councillor Talbot

Seconded by Mayor Walker

That Item CS 2023-09, dated February 9, 2023, regarding the Monthly Activity Report for the Office of the Chief Administrative Officer, be received.

**Carried.**

**5.2 Other Business**

There were no items for this portion of the Agenda.

5.3 Items for Information

5.3.1 Correspondence dated January 25, 2023 from MPAC, Re: 2022 Municipal Partnership Report was received.

5.4 Delegation Follow-Up

There were no items for this portion of the Agenda.

**6. General Discussion – Committee/Staff Question & Answer Period**

Councillor La Chapelle requested that Council and Staff revisit the matter of the Standing Committee structure, highlighting the potential benefits of transitioning to a Committee of the Whole composition. The Committee, as well as other Council members in attendance, were in agreeance and direction was provided to Staff to bring forward a report to the March 9, 2023 Corporate Services Committee regarding the transition to a Committee of the Whole structure.

Councillor La Chapelle turned the meeting over to Mayor Walker.

**7. Closed Session**

7.1 Retire to Closed Session

Moved by Councillor Talbot

Seconded by Councillor La Chapelle

That the Corporate Services Committee retire to a Closed Session at 9:45 a.m. under authority of the Municipal Act, Section 239(2)(c); A proposed or pending acquisition or disposition of land (Potential Land Exchange).

**Carried.**

7.2 Confidential CS-2023-12 - Chief Administrative Officer, Re: Potential Land Exchange

Andrea Fay, CAO, provided a verbal update related to a proposed or pending acquisition or disposition of land.

7.3 Rise from Closed Session

Moved by Councillor La Chapelle

Seconded by Councillor Talbot

That the Corporate Services Committee rise from Closed Session at 9:57 a.m. and return to the regular meeting.

**Carried.**

**8. Matters Arising from Closed Session**

8.1 Declaration of Lands at 548 Second Avenue Surplus to the needs of the Municipality

Moved by Councillor La Chapelle  
Seconded by Councillor Talbot

That municipal lands legally described as Plan 529 Lot 39-40 known municipally as 548 Second Avenue be declared surplus to the needs of the Township; and

Further that staff provide the required notice in accordance with the Townships Sale of Land Policy.

**Carried.**

**9. Adjournment**

Moved by Councillor La Chapelle  
Seconded by Councillor Talbot

That this Corporate Services Committee meeting adjourn at 9:59 a.m.

**Carried.**

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Chair

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Minute Recorder

**The Corporation of the Township of Tay**  
**Modernization and Corporate Initiatives Committee Meeting Minutes**

**Thursday, February 9, 2023, 9:30 a.m.**  
**Remote Video and Telephone Conference**

Committee Members Present: Mayor Walker  
Councillor Larmand  
Councillor Raymond

Council Members Present: Deputy Mayor Norris  
Councillor Bumstead  
Councillor La Chapelle  
Councillor Talbot

Staff Present: Andrea Fay - Chief Administrative Officer  
Shawn Aymer - General Manager, Protective and Development Services  
Saleem Sandhu - Treasurer  
Katelyn Johns - Municipal Clerk  
Elizabeth Smith – Manager of Communications and Technology

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**1. Call to Order**

Mayor Walker called the meeting to order at 10:09 a.m.

**2. Adoption of the Agenda**

Moved by Councillor Raymond  
Seconded by Councillor Larmand

That the Modernization and Corporate Initiatives Committee Meeting Agenda for February 9, 2023, be approved.

**Carried.**

**3. Disclosure of Interest**

There were no disclosures made.

**4. Presentations / Delegations**

There were no items for this portion of the Agenda.

Mayor Walker turned the meeting over to Councillor Raymond to Chair.

**5. Standing Committee Business**

5.1 Reports from Municipal Officials

5.1.1 MCI-2023-03 - Chief Administrative Officer, Re: Telephone System Update

Moved by Councillor Larmand

Seconded by Mayor Walker

That Item MCI 2023-03, dated February 9, 2023, regarding the Telephone System Update, be received.

**Carried.**

5.1.2 MCI-2023-02 - Manager of Communications and Technology, Re: Monthly Activity Report

Moved by Councillor Larmand

Seconded by Mayor Walker

That Item MCI 2023-02, dated February 9 2023, regarding the Monthly Activity Report for Communications and Technology, be received.

**Carried.**

5.2 Other Business

There were no items for this portion of the Agenda.

5.3 Items for Information

5.3.1 Correspondence dated January 11, 2023 from Muskoka Wifi Inc., Re: Concerns about future of internet service for residents was received.

5.4 Delegation Follow-Up

There were no items for this portion of the Agenda.

**6. General Discussion – Committee/Staff Question & Answer Period**

There were no items for this portion of the Agenda.

Councillor Raymond turned the meeting back over to Mayor Walker to Chair.

7. **Closed Session**

There were no items for this portion of the Agenda.

8. **Adjournment**

Moved by Councillor Raymond

Seconded by Councillor Larmand

That this Modernization and Corporate Initiatives Committee meeting adjourn at 10:21 a.m.

**Carried.**

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Chair

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Minute Recorder



# TAY HERITAGE COMMITTEE

Minutes  
February 7, 2023  
Remote Video and Telephone Conference

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Present: Terry Fegarty, Committee Member  
John Todd, Committee Member  
Cheryl Larocque, Committee Member  
Councillor Bumstead, Council Representative

Regrets: Joel Rumney, Committee Member

Staff Present: Todd Weatherell, Manager of Planning and  
Development Services  
Katelyn Johns, Clerk  
Teslyn Heron, Planning Technician  
Kathryn Beemer, PDS Administrative Assistant

## **1. Call to Order**

T. Weatherell called the meeting to order at 2:00 p.m.

## **2. Acceptance of Agenda**

Motion that the Committee adopts the agenda as prepared.

**Moved By:** John Todd

**Seconded By:** Cheryl Larocque

Carried.

## **3. Declarations of Pecuniary Interest**

None were presented at this time.



## **4. Terms of Reference Review with the Clerk**

K. Johns reviewed staff roles with committee members. T. Fegarty had questions regarding quorum due to vacancies. K. Johns noted that current quorum requires 4 out of 5 members be in attendance. The Township has advertised the committee vacancies and is hoping to have at least one seat filled soon. Further discussion between members on updating the Terms of Reference to allow for a yearly election of Chair or Vice Chair. A motion will be prepared by Township administrative liaison for the March meeting to update the Terms of Reference.

### **4.1 Meeting Structure**

K. Johns presented the concept of a work plan for meetings for action plans on items of interest and creating formal recommendations which will assist with council requests. K. Beemer will prepare a draft workplan for review at the March meeting. C. Larocque inquired about public meetings. T. Fegarty and J. Todd presented past practices. The Committee has participated in local events to generate awareness about the Committee, their projects, and the Heritage that Tay offers. The Committee likes to encourage interaction with the public.

## **5. Finance Update**

K. Beemer provided update on the budget inquiries from the January 2023 meeting. The finance department is in the process of completing the 2023 budget. Information will be sent to members upon completion. The finance department advised that the budget will be like the 2023 budget. The 2022 budget was reviewed, and committee members requested clarification on donations from 2021. K. Beemer will reach out to the finance department and update the committee. The remaining balance of the 2022 budget will be deposited into the reserves account. The current balance of the reserves account is \$21,170.57 which does not include any remaining funds from 2022. Council approval is required to the withdraw from the reserves account.

## **6. Election of Chair and Vice Chair**

Motion that the Committee elects Cheryl Larocque as Chair.

**Moved By:** John Todd

**Seconded By:** Terry Fegarty

Carried

Motion that the Committee elects John Todd as Vice Chair.

**Moved By:** Cheryl Larocque

**Seconded By:** Terry Fegarty

Carried

## **7. Next Meeting: March 7, 2023**

## **8. Adjournment**

Motion to adjourn at 2:43 pm.

**Moved By:** Cheryl Larocque

**Seconded By:** John Todd

Carried



**Township of Tay  
Horticulture Committee  
Minutes  
February 14, 2023**

The Horticulture Committee met at 2:00 p.m. in the Administration Boardroom on February 14, 2023

**PRESENT:** Member Marina Josey  
Member Ann Todt  
Member Mary Warnock  
Member Susan Read  
Member Jean Rutherford  
Councillor Sandy Talbot

**STAFF PRESENT:** Bryan Anderson, Manager of Parks, Recreation and Facility Services

- 1.0 CALL TO ORDER**  
Staff called the meeting to order at 2:05 p.m.
- 2.0 DECLARATIONS OF PECUNIARY INTEREST**  
There were no declarations of interest.
- 3.0 ADOPTION OF MINUTES**
- 3.1** N/A
- 4.0 BUSINESS ARISING FROM THE MINUTES**
- 4.1** N/A
- 5.0 CORRESPONDENCE**  
No correspondence was received.
- 6.0 NEW & UNFINISHED BUSINESS**

### **6.1 Adoption of a Chair and Vice Chair**

The Committee discussed the positions of Chair and Vice Chair.

**Moved By: Mary Warnock**  
**Seconded By: Marina Josey**

That Susan Read be elected Chair of the Horticulture Committee.

**Carried.**

**Moved By: Susan Read**  
**Seconded By: Mary Warnock**

That Marina Josey be elected Vice Chair of the Horticulture Committee.

**Carried.**

### **6.2 Garden at Municipal Office**

The Committee discussed a workplan for the gardens at the Municipal Office. They deferred picking a date for the work until the March or April meeting.

### **6.3 Adopt-a-Garden Program**

The Committee will review the current gardens that have been adopted and contact their adopters to ensure they would like to continue in 2023. The Committee will get the other gardens ready for adoption.

### **6.4 Colourful Bicycle Plantings**

This year the Committee will trial using artificial flowers in the bicycle planters.

### **6.5 Shrine Friendship Gardens**

The Committee will continue to maintain the garden at the Shrine for the 2023 season.

### **6.6 Seasonal Competitions – Entrance Gardens**

The Committee will not be holding seasonal competitions for entrance signs. They will, however, encourage residents to help decorate the entrance signs in each of the communities.

**6.7 Tay Blooms Event**

The Committee plans to host an event on the first Saturday in June. Details TBD.

**6.8 Lily Awards**

The Committee will not be continuing with the program moving forward.

**6.9 Newsletter**

Ann has agreed to take the reins on the bi-annual newsletter. Bryan will forward previous copies to Ann for her to get an idea on layout, topics, etc. Ann will report back at the March meeting on ideas for the 1<sup>st</sup> newsletter of 2023.

**6.10 Butterfly Project**

The Committee will do its best to promote the David Suzuki Butterfly Project details within the community.

**6.11 Horticultural Committee – Presentation – Seniors Advisory Committee**

The Seniors Advisory Committee has approached Mary about the Horticultural Committee doing a presentation at a future ‘Seniors Talk’ event. Bryan will follow up with the Staff representative on the Seniors Advisory Committee to see if Seniors Talks are moving forward in 2023 and if they would like the Horticultural Committee to do a presentation.

**7.0 ADJOURNMENT**

**Moved By: Mary Warnock**

**Seconded By: Ann Todt**

That the meeting adjourn at 3:10 p.m.

**Carried.**

**8.0 NEXT MEETING – March 14, 2023 – 2:00pm – Administration Boardroom**

**The Corporation of the Township of Tay  
Committee of Adjustment Meeting Minutes**

**Wednesday, February 15, 2023  
6:00 P.M.**

**Present:** Member Heinrich Naumann  
Member William Varden  
Member Ed Van Ravens  
Member Tyler Boswell  
Deputy Mayor Barry Norris

**Staff Present:** Todd Weatherell, Manager of Planning & Development  
Services  
Kathryn Beemer, Protective & Development Services  
Administrative Assistant

**1. Call to Order:**

Chair Naumann called the meeting to order at 6:00 p.m.

**2. Adoption of the Agenda:**

**Moved by: Tyler Boswell**

**Seconded by: Vice Chair William Varden**

**Carried.**

**3. Declaration of Pecuniary Interest:**

None

**4. Public Meeting**

**4.1. Minor Variance Application 2022-A-26, Chase Cooper (741  
Seventh Ave.)**

**Attending**

Owner/Agent: Chase Cooper

**Comments Received before the Hearing:**

Tay Township Operations Department

**Proponent:**

None

**Public Audience:**

None

T. Weatherell provided an overview of the application through a PowerPoint presentation.

Committee members had no questions or concerns regarding the application and agreed there was sufficient snow storage available.

**The motion to approve the application was moved by the Committee.**

**Moved by: Tyler Boswell**

**Seconded by: Deputy Mayor Norris**

**Carried.**

**4.2. Consent Application 2022-B-21/23, Amanda Hoffman from Jones Consulting on behalf of Norm Stapley (1446 Gervais Rd.)**

**Attending**

Owner/Agent: Amanda Hoffman from Jones Consulting (agent)

**Comments Received before the Hearing:**

None

**Proponent:**

None

**Public Audience:**

None

T. Weatherell provided an overview of the application through a PowerPoint presentation.

A. Hoffman provided an overview of the application through a PowerPoint presentation.

No comments from the Committee.

**The motion to approve the application was moved by the Committee.**

**Moved by: Chair Naumann**

**Seconded by: Member Van Ravens**

**Carried.**

**5. Decisions:**

Digital signatures have been implemented for decisions.

**6. Other Business:**

T. Weatherell informed committee that application 2022-A-19 – 68 Robins Point Rd. has been appealed by the owners to the Ontario Land Tribunal.

**7. Next Meeting:**

March 15, 2023

**8. Adjournment:**

**Moved by: Member Van Ravens  
Seconded by: Vice Chair William Varden**

**That this Meeting of the Committee of Adjustment adjourn at  
6:26 p.m.**

**Carried.**

Respectfully Submitted:

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H. Naumann, Chair

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T. Weatherell, Secretary-Treasurer





**SEVERN SOUND ENVIRONMENTAL ASSOCIATION  
JOINT MUNICIPAL SERVICE BOARD (JMSB)  
2022 Third Quarter (Q3) Meeting**

**October 27<sup>th</sup>, 2022  
9:30am – 12:00pm  
Victoria Harbour (Queen's Quay), ON**

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**Present:**

SSEA Chair, Deputy Mayor Steffen Walma	Township of Tiny
SSEA Vice Chair, Councillor Paul Wiancko	Township of Georgian Bay
SSEA Past Chair, Councillor Ron Stevens	Township of Severn
Councillor Carole McGinn	Town of Midland
Councillor Ian Veitch	Township of Oro-Medonte
Deputy Mayor Anita Dubeau	Town of Penetanguishene
Councillor Paul Raymond	Township of Tay

**Regrets:**

Councillor Perry Ritchie	Township of Springwater
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**Guests:**

Councillor Jeff Bumstead	Township of Tay
Rebecca MacDonald (via Zoom)	Pahapill and Associates
Carl Pahapill (via Zoom)	Pahapill and Associates

**Staff present:**

Julie Cayley	Executive Director
Lex McPhail	IT Manager/GIS Applications Specialist
Judy Limoges	Treasurer
Cliff Evanitski	Office Manager
Melissa Carruthers	Risk Mgmt. Official/Risk Mgmt. Inspector
Tamara Brincat	Invasive Species Program Coordinator
Nicole Stott	Drinking Water Source Protection Assistant

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**1. WELCOME AND CALL TO ORDER**

Chair Walma called the meeting to order at 9:30 am.

**2. ADOPT AGENDA**

MOTION: 2022-065

Moved by: I. Veitch

Seconded by: P. Raymond

RESOLVED THAT: the SSEA Board approves the Q3 Meeting Agenda of October 27th, 2022.

Carried;

**3. DECLARATION OF PECUNIARY INTEREST**

None declared.

**4. APPROVAL OF PAST MINUTES**

**4.1** Minutes of 2022 Special Board Meeting of the SSEA Joint Municipal Service Board held September 26<sup>th</sup>, 2022.

MOTION: 2022-066

Moved by: A. Dubeau

Seconded by: C. McGinn

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the SSEA 2022 Special Board Meeting held September 26<sup>th</sup>, 2022.

Carried;

**4.2** Business arising from the minutes

MOTION: 2022-067

Moved by: P. Raymond

Seconded by: R. Stevens

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the draft letter prepared by staff regarding maintenance and expansion of the HYDAT network in the Severn Sound watershed; AND

FURTHER THAT: said letter be forwarded to the appropriate staff at Environment and Climate Change Canada.

Carried;

**5. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING**

No SPA meeting this quarter.

**6. SSEA THIRD QUARTER 2022 REPORT**

MOTION: 2022-067.1

Moved by: C. McGinn

Seconded by: I. Veitch

RESOLVED THAT: the Third Quarter 2022 report presented by Julie Cayley, Executive Director, be approved for circulation.

Carried;

**7. PRESENTATIONS**

**7.1 Staff Presentation Re: Severn Sound Invasive Species Strategy (SSISS)**

MOTION: 2022-068

Moved by: I. Veitch

Seconded by: C. McGinn

RESOLVED THAT: The Staff Presentation regarding the Severn Sound Invasive Species Strategy (SSISS), be received as information.

Carried;

*Action – Board directed staff to Provide SSEA Invasive Species Working Group update for next meeting.*

**8. SSEA FINANCIAL REPORTS**

**8.1 Staff Report 33-22-SSEA – 2021 Draft Audited Financial Statements**

Rebecca MacDonald and Carl Pahapill of Pahapill and Associates appeared before the Board via Zoom to speak to the 2021 Audited Financial Statements.

MOTION: 2022-069

Moved by: C. McGinn

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 33-22-SSEA regarding the 2021 Draft Audited Financial Statements be approved by the Board.

Carried;

**8.2 Staff Report 34-22-SSEA – 2022 3<sup>rd</sup> Quarter Draft Financials (deferred)**

**9. SSEA CORPORATE ADMINISTRATION UPDATES**

**9.1 Staff Report 35-22-SSEA – Severn Sound SWP/RMO Update**

MOTION: 2022-070

Moved by: P. Wiancko

Seconded by: P. Raymond

RESOLVED THAT: Staff Report No. 35-22-SSEA regarding an update on the activities undertaken by SS SPA and SSEA Risk Management staff during Q3 of 2022, be received for information.

Carried;

**9.2 Staff Report 36-22-SSEA – SSEA Invasive Species Program Update**

MOTION: 2022-071

Moved by: R. Stevens

Seconded by: C. McGinn

RESOLVED THAT: Staff Report No. 36-22-SSEA regarding the SSEA Invasive Species Program Update, be received for information.

Carried;

**9.3 Staff Report 37-22-SSEA – Sustainable Severn Sound (SSS) Update**

MOTION: 2022-072

Moved by: R. Stevens

Seconded by: P. Wiancko

RESOLVED THAT: Staff Report No. 37-22-SSEA regarding the SSEA's SSS Special Project update for the 3rd quarter of 2022, be received for information.

Carried;

**9.4 Staff Report 38-22-SSEA – Grant Application Update**

MOTION: 2022-073

Moved by: P. Raymond

Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 38-22-SSEA regarding SSEA Grant Application Update, be received for information.

Carried;

**9.5 Staff Report 39-22-SSEA – Tree Program Update**

MOTION: 2022-074

Moved by: R. Stevens

Seconded by: A. Dubeau

RESOLVED THAT: Staff Report No. 39-22-SSEA regarding SSEA Community Tree Planting & Tree Seedling Distribution Program Update, be received for information; AND

FURTHER THAT: Staff be directed to work with the County of Simcoe to renew the multi-partner Memorandum of Understanding (MOU) with County of Simcoe Forestry.

Carried;

**9.6 Staff Report 40-22-SSEA – Events Update**

MOTION: 2022-075

Moved by: C. McGinn

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 40-22-SSEA regarding SSEA Past and Upcoming events, be received for information.

Carried;

*Action – Board directed Staff to investigate resumption of SSEA annual awards ceremony.*

**9.7 Staff Report 41-22-SSEA – Watershed Monitoring Update**

MOTION: 2022-076

Moved by: P. Wiancko

Seconded by: C. McGinn

RESOLVED THAT: Staff Report No. 41-22-SSEA regarding SSEA Watershed Monitoring Update, be received for information.

Carried;

**9.8 Staff Report 42-22-SSEA – Employee Group Benefit Plan Renewal**

MOTION: 2022-077

Moved by: R. Stevens

Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 42-22-SSEA regarding the annual renewal report for the SSEA Employee Group Benefit Plan from Mosey & Mosey, be received for information.

Carried;

**9.9 Staff Report 43-22-SSEA – Ground Water Study - Natural Sciences and Engineering Research Council Grant Application 25-22-SSEA – Tree Program Update**

MOTION: 2022-078

Moved by: C. McGinn

Seconded by: A, Dubeau

RESOLVED THAT: Staff Report No. 43-22-SSEA regarding the proposed Elmvale Ground Water Study - Natural Sciences and Engineering Research Council (NSERC) Grant Application request for support be received; AND

FURTHER THAT: the SSEA Joint Municipal Service Board supports Option #1 to submit a Letter of Intent (LOI) from the Severn Sound Environmental Association for the NSERC grant application for the Groundwater Study.

Carried;

**9.10 Staff Report 44-22-SSEA – SSEA Revenue Streams**

MOTION: 2022-079

Moved by: P. Wiancko

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 44-22-SSEA regarding Diversifying SSEA Revenue Sources be received for information; AND

FURTHER THAT: SSEA staff be directed to explore the possibility of forming a SSEA Conservation Foundation.

Carried;

**9.11 Staff Report 45-22-SSEA – Severn Sound Invasive Species Strategy**

MOTION: 2022-080

Moved by: A. Dubeau

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 45-22-SSEA, regarding Severn Sound Invasive Species Strategy (SSISS), be approved; and

FURTHER THAT: The SSEA Joint Municipal Service Board directs staff to implement the Severn Sound Invasive Species Strategy (SSISS) as presented at its meeting of October 27<sup>th</sup>, 2022.

Carried;

**10. EXECUTIVE DIRECTOR UPDATE**

**10.1 Staff Report 46-22-SSEA – Executive Director Q3 Report**

MOTION: 2022-081

Moved by: C. McGinn

Seconded by: A. Dubeau

RESOLVED THAT: The Executive Director Staff Report No. 46-22-SSEA regarding Q3 Report be received for information.

Carried;

**11. ANNOUNCEMENTS**

None

**12. CORRESPONDENCE**

None

**13. CLOSED SESSION**

**13.1 Staff Report 47-22-SSEA – Personnel Matter**

MOTION: 2022-082

Moved by: R. Stevens

Seconded by: A. Dubeau

RESOLVED THAT: the SSEA Joint Municipal Service Board does now enter into a Closed Session to discuss a matter about identifiable individuals.

Carried;

MOTION: 2022-083

Moved by: I. Veitch

Seconded by: P. Raymond

RESOLVED THAT: the SSEA Joint Municipal Service Board does now rise from the Closed Session.

Carried;

MOTION: 2022-083.1

Moved by: R. Stevens

Seconded by: C. McGinn

RESOLVED THAT: the SSEA Joint Municipal Service Board directs staff to proceed as directed with the Personnel Matter.

Carried;

**14. OTHER BUSINESS**

None

**15. ADJOURN**

MOTION: 2022-084

Moved by: R. Stevens

Seconded by: A. Dubeau

RESOLVED THAT: this meeting of the SSEA Board of Directors held on October 27<sup>th</sup>, 2022 adjourn at 11:36am to meet again at the call of the Chair.

Carried.

*Original signed by*

*Original signed by*

\_\_\_\_\_  
Chair, Steffen Walma

\_\_\_\_\_  
Executive Director, Julie Cayley

Approved this 30<sup>th</sup> day of January, 2023.

**Minutes of the  
Tay Township Public Library Board**

**Regular Meeting  
Held via Video and Telephone Conference**

**Tuesday, December 20, 2022  
6:30 p.m.**

**Present:** Janet McFadden, Vice Chair  
Heather Walker, Board Chair  
Laura Adams  
Sandy Talbot, Council Representative

**Staff Present:** Heather Delong, Head Librarian

**Attending:** Andrea Fay, Library CEO, Tay Township CAO  
Katelyn Johns, Municipal Clerk, Tay Township  
Saleem Sandhu, Treasurer, Tay Township

**Regrets:** Gerard LaChapelle, Council Representative

**1. Call to Order:**

The meeting was called to order at 6:32 p.m. by Heather Walker,  
Board Chair.

**2. Confirmation of Agenda:**

**Moved By: Laura Adams**

**Seconded By: Janet McFadden**

**That the December 20, 2022 Tay Township Public Library Board  
Regular Meeting agenda be approved.**

**Carried.**

**3. Disclosure of Interest:**

None were presented.

**4. Minutes:**

**4.1 Minutes of the November 15, 2022 Regular Board Meeting.**

**Moved by: Laura Adams**

**Seconded by: Janet McFadden**

**That the minutes of the November 15, 2022 Regular Board  
meeting be approved as circulated.**

**Carried.**



**5. Business arising from the Minutes:**

None presented.

**6. Accounts**

**6.1 November 2022**

**Moved By: Janet McFadden**

**Seconded By: Laura Adams**

**That the November 2022 accounts in the amount of \$3384 be received.**

**Carried.**

**7. Reports:**

**7.1 November 2022 Activity Report**

The Board received for information the November 2022 Activity report.

**8. Statistics:**

**8.1 November 2022**

The Board received for information the November 2022 statistics.  
Minor corrections noted.

**9. Items for Information:**

**9.1 Tay Library Newsletter December 2022**

The Board received the November newsletter for information only.

**9.2 2023 Board Meeting Schedule**

The Board received the proposed board meeting schedule. Schedule to be revisited at the January board meeting for possible change of date and/or time.

**10. Other Business:**

**10.1 2023 Draft Library Budget**

General discussion of the draft budget for 2023. Andrea Fay, CAO and Saleem Sandhu, Treasurer provided information on the various budget areas for their consideration.

**Moved By: Janet McFadden  
Seconded By: Sandy Talbot  
That the 2023 draft operating and capital budgets for the  
Library Board be approved in principle; and  
That the capital building expenditures regarding accessibility  
be reviewed further once current estimates are received and  
acknowledging that funding sources such as grants are  
required.**

**Carried.**

**11. Adjournment:**

**Moved By: Sandy Talbot  
Seconded By: Laura Adams  
That the meeting of the Tay Township Public Library Board  
adjourn at 7:21 p.m.**

**Carried.**

Chair: Heather Walker

Head Librarian: Heather Delong



**THE CORPORATION OF THE TOWNSHIP OF TAY**

450 Park Street  
P.O. Box 100  
Victoria Harbour, ON  
L0K 2A0

February 22, 2023

Mayor and Council,  
The Corporation of the  
Township of Tay

Enclosed please find Municipal Report No. 2023-02-01 respectfully  
recommended to Council for adoption.

---

Katelyn Johns  
Clerk

**PROTECTIVE AND DEVELOPMENT SERVICES  
CHAIRPERSON: DEPUTY MAYOR NORRIS**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That Item PDS-2023-09 regarding 225 Park Street be received; and

That the zoning of 225 Park Street be approved to rezone a portion of the lands from the Highway Service Commercial "C4" zone to the Village Residential "R2" zone to satisfy a condition of consent (Application 2021-B-15), which will separate the existing residential use from the commercial use; and

That the appropriate By-law be brought forward for Council's consideration.

2. That Item PDS-2023-10, dated February 8, 2023, regarding Official Plan Amendment 2022-OPA-04 and Zoning By-Law Amendment 2022-ZBA-09 for 490 Park Street (Larry and Ann Taylor) recommendation report be received; and

That Amendment Number 48 to the Official Plan of the Township of Tay be approved; and

That Zoning By-law Amendment for 490 Park Street be approved; and

That the appropriate By-laws be brought forward at the next available Council meeting for consideration.

3. That Item PDS-2023-13 dated February 8, 2023, regarding the Monthly Activity Report - Planning, be received.

4. That Item PDS-2023-12 dated February 8, 2023, regarding the MLEO Monthly Activity Report, be received.

5. That Item PDS-2023-11, dated February 8, 2023, regarding the Deputy Fire Chief/Fire Prevention Officer Monthly Activity Report, be received.

6. That Item PDS-2023-08 dated February 8, 2023, regarding the Monthly Activity Report – General Manager/Fire Chief/CEMC be received.

**COUNCIL ACTION:** \_\_\_\_\_

**OPERATIONAL SERVICES  
CHAIRPERSON: COUNCILLOR TALBOT**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That Item OS 2023-07 dated February 8, 2023, regarding Karma Community Garden Agreement Extension, be received; and

That the necessary by-law be presented to Council to authorize the Mayor and Clerk to enter into an agreement extension with Karma for use of the community garden space.

2. That Item OS 2023-08 dated February 8, 2023, regarding Recreation Committees - Insurance Recommendations, be received; and

That Staff work with the Recreation Committees to ensure they are following the recommendations set forth by the Townships Insurance Broker regarding events and activities carried out by the committees.

3. That Item OS 2023-04 dated February 8, 2023, regarding the Monthly Activity Report - Manager of Parks, Recreation and Facility Services, be received.

4. That Report OS 2023-05 dated January 31, 2023, regarding the Monthly Activity Report - Manager of Roads and Fleet Services, be received.

5. That Report OS 2023-06 dated February 8, 2023, regarding the Monthly Activity Report - General Manager of Operational Services/Engineering, be received.

**COUNCIL ACTION:** \_\_\_\_\_

**CORPORATE SERVICES  
CHAIRPERSON: COUNCILLOR LA CHAPELLE**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That Item No. CS-2023-08, dated February 9, 2023, regarding the Monthly Activity Report – Municipal Clerk, be received.
2. That Item CS-2023-11, dated February 9, 2023, regarding the Monthly Activity Report for Human Resources, be received.
3. That Item CS 2023-09, dated February 9, 2023, regarding the Monthly Activity Report for the Office of the Chief Administrative Officer, be received.
4. That municipal lands legally described as Plan 529 Lot 39-40 known municipally as 548 Second Avenue be declared surplus to the needs of the Township; and

Further that staff provide the required notice in accordance with the Townships Sale of Land Policy.

**COUNCIL ACTION:** \_\_\_\_\_

**MODERNIZATION AND CORPORATE INITIATIVES**

**CHAIRPERSON: COUNCILLOR RAYMOND**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That Item MCI 2023-03, dated February 9, 2023, regarding the Telephone System Update, be received.
2. That Item MCI 2023-02, dated February 9 2023, regarding the Monthly Activity Report for Communications and Technology, be received.

**COUNCIL ACTION:** \_\_\_\_\_





## Staff Report

To: **Council**

Department: Administration

Report Number: **CS - 2023-15**

Meeting Date: February 22, 2023

Subject: Annual Accessibility Compliance Report

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### Recommendation

That Item CS-2023-15, dated February 22, 2023, regarding the Annual Accessibility Compliance Report, be received; and

That Item CS-2023-15, be forwarded to the Joint Accessibility Advisory Committee meeting scheduled for March 2, 2023, for information.

### Executive Summary

In 2005, the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), was passed by the Provincial Government with the intent of achieving accessibility with respect to goods, services, facilities, employment, buildings, structures and premises by January 1, 2025.

The AODA is supported by the Integrated Accessibility Standard Regulation O. Reg. 191/11 (IASR) which consists of standards addressing Customer Service, Information and Communication, Employment, Design of Public Spaces, Built Environment, and Transportation.

Per Section 4 of the IASR:

"The Government of Ontario, Legislative Assembly and designated public sector organizations shall:

4.(1)(a) establish, implement, maintain and document a multi-year accessibility plan, which outlines the organization's strategy to prevent and remove barriers and meet its requirements under this Regulation; (b) post the accessibility plan on their website, if any, and provide the plan in an accessible format upon request; and (c) review and update the accessibility plan at least once every five years.

4.(3) The Government of Ontario, Legislative Assembly and designated public sector organizations shall, (a) prepare an annual status report on the progress of measures taken to implement the strategy referenced in clause (1) (a), including steps taken to comply with this Regulation; and (b) post the status report on their website, if any, and provide the report in an accessible format upon request."

The Township's Draft Multi-Year Accessibility Plan, reviewed by Council in December 2022, (Schedule 1) further details the Township's commitment to accessibility planning:

"The Township of Tay is committed to increasing and enhancing accessibility to its programs, services, and facilities. The Township has moved steadily towards providing a higher level of accessibility to its services, programs and infrastructures. The goal is to incorporate accessibility as a part of everyday life and maintain it as a core element to Township services."

### **Background/Analysis/Options**

The Township is a member of the Joint Accessibility Advisory Committee (JAAC) which consists of membership from the County of Simcoe, Townships of Tay, Springwater, Oro-Medonte and Adjala-Tosorontio.

The Township provides training on the AODA and its regulations, the Ontario Human Rights Code, and general accessibility awareness to new employees. Records are kept on the completion of the training as per the legislative requirements. In 2022, 55 employees received training; AODA online and Workplace specific training.

The Township maintained its compliance with the Customer Service Standards, including the legislative requirements for use of service animals, support persons, and assistive devices.

With the onset of COVID-19 in 2020, customer service standards were adjusted in order for the municipality to provide continued essential services

when the office was closed to the public. Precautions and safety protocols affecting the public, Council members and staff were implemented, including the introduction of remote video Council and Committee meetings. Agreeing with recommendations from staff to increase transparency and accessibility of Council and committee meetings, Council approved a new initiative to live stream all Council and Standing Committee meetings to the Township YouTube channel. This initiative will allow members of our community who are not able to attend Council meetings in person at the municipal office, to view the meetings from the comfort of their own home. These recordings will remain accessible to the public for one year after each meeting on the Township YouTube channel.

In 2022, the Township successfully completed a mandatory AODA desk audit requested by the Ministry for Seniors and Accessibility, by presenting all required documents, including various policies and procedures related to accessibility.

In addition, throughout 2022, the Township completed many facility upgrades to increase accessibility across the municipality. A summary of these upgrades are listed below:

- 2022 – Sheppard Park Playground installation, fully AODA compliant
- 2022 – Mackenzie Beach Park washroom upgrade, fully AODA compliant
- 2022 – Mackenzie Beach Park accessible connection between parking lot and washroom and new picnic pavilion
- 2022 – Four new accessible picnic tables installed in parks located in Port McNicoll, Victoria Harbour, Waubauskene and Waverley
- 2022 – Bridgeview Park accessible connection installation from parking lot to the Tay Shore Trail
- 2022 – School access route accessible connection installation from Anderson Crescent subdivision to Jephson Street
- 2022 – Municipal Election polling stations audited for accessibility with accessibility report submitted to Council in December 2022 for their information post-election.
- Ongoing - Accessible parking spaces repainted as required as they are reviewed annually by staff

- Ongoing – Accessible parking spaces continue to be improved with signage

Staff continue to identify and rectify accessibility challenges throughout the Township in an effort to remove barriers for members of our communities, as well as visitors, with a goal of continually increasing the accessibility of our municipality.

**Financial and Resource Implications**

The 2023 to 2027 Multi-Year Accessibility Plan does have minor and major renovations planned for various municipal facilities. These items will be brought forward as part of the regular budget cycle for Council’s consideration.

**Relationship to Strategic Plan**

Not Strategic Plan Specific - Regulatory Compliance

**Reference Documents**

There are no reference documents associated with this Item.

**Attachments**

Schedule 1 – Draft Multi-Year Accessibility Plan 2023-2027

**Prepared By**            Katelyn Johns, Municipal Clerk

**Approvals**  
Andrea Fay, Chief Administrative Officer

**Date**  
February 14, 2023



**MULTI-YEAR  
ACCESSIBILITY PLAN  
2023-2027**

*This document is available in alternate formats upon request.*

Township of Tay  
450 Park Street  
P.O. Box 100  
Victoria Harbour, ON  
L0K 2A0

Tel: 705-534-7248  
Fax: 705-534-4493  
Email: [kjohns@tay.ca](mailto:kjohns@tay.ca)  
Website: [www.tay.ca](http://www.tay.ca)

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## **1.0 Introduction**

In 2001 the *Ontarians with Disabilities Act* (ODA) was enacted to ensure that public organizations incorporate accessibility planning into their operations and facilities and document such actions within an accessibility plan.

In 2005, the *Accessibility for Ontarians with Disabilities Act* (AODA) was enacted to further qualify the ODA and serve as a framework for the establishment of accessibility standards that will lead Ontario to be fully accessible by 2025. This Act allows persons with disabilities the ability to access goods, services, facilities, accommodation, employment, buildings, structures and premises without impediment and to involve persons with disabilities in the development of those standards. Compliance with the AODA is required by both public and private sector organizations.

The purpose of these Acts is to create dignity, independence, integration and equal opportunity for all individuals within Ontario, and to break down barriers for those with disabilities. Under the AODA a disability includes any one of the following:

- Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- A condition of mental impairment or a developmental disability;
- A learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- A mental disorder; or,
- An injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997.

Ontario Regulation 191/11 - Integrated Accessibility Standards Regulation (IASR) was established under the AODA and requires all municipalities to prepare a Multi-Year Accessibility Plan (MYAP) to outline the organization's strategy to prevent and remove barriers and to meet the Plan's requirements

in the IASR. The regulation specifies that municipalities shall consult with people with disabilities and the local Accessibility Advisory Committee in preparing, reviewing and updating the Plan.

## **2.0 Municipal Profile**

The Township of Tay is located on the shores of Georgian Bay and encompasses the Communities of Port McNicoll, Victoria Harbour, Waubaushene and Waverley. The Township contains acres of prime farm land as well as miles of breathtaking waterfront. Tay Township is surrounded by the Town of Midland, the Township of Oro Medonte, the Township of Springwater and the Township of Georgian Bay.

The population of the Township of Tay is 11,091 based on the results of the 2021 Census. The Township offers many cultural, educational and historical opportunities including St. Marie Among the Hurons, Martyrs' Shrine and The Wye Marsh. The Township provides three local libraries, two community centers, two community rooms and numerous recreational parks, outdoor ice rinks and ball diamonds.

## **3.0 Joint Accessibility Advisory Committee (JAAC)**

The AODA states that every municipality having a population of not less than 10,000 shall establish an Accessibility Advisory Committee (AAC) and that a majority of the members of the committee shall be persons with disabilities. Tay Township established its own AAC in 2017 and has subsequently joined the Joint Accessibility Advisory Committee (JAAC) currently comprised of the County of Simcoe, as well as the Townships of Springwater, Oro-Medonte, Adjala-Tosorontio and Tay.

The Joint Committee has many benefits and provides for a broader perspective of accessibility needs and the opportunity to comment on County-wide initiatives. Each municipality has one community member representative and one elected official representative. All of the members offer a unique perspective to assist the JAAC in fulfilling its mandate and to advise Council on upcoming changes to accessibility regulations, assist in the preparation of reports and other documentation regarding accessibility within the municipality, review site plans and drawings, provide feedback on infrastructure projects, and follow any other function(s) outlined under the Act.



## **4.0 Accessible Planning**

### **4.1 Council's Commitment to Accessibility Planning**

The Township of Tay is committed to increasing and enhancing accessibility to its programs, services, and facilities. The Township has moved steadily towards providing a higher level of accessibility to its services, programs and infrastructures. The goal is to incorporate accessibility as a part of everyday life and maintain it as a core element to Township services.

Informed and committed leadership means:

- Township departments provide input to the Plan;
- Council endorses the Plan;
- The Plan and related accessibility documentation are publicly available and in alternative formats upon request;
- Accessible customer service training is provided to all staff; and
- Staff has access to accessibility-related resources and information.

The Township of Tay will continue to review existing and develop new corporate policies, practices and procedures in relation to AODA requirements.

The Township of Tay, both as an employer and service provider, is committed to barrier free access and will:

1. Take a leadership role in setting an example to the business, institutional and volunteer sectors in terms of access and integration, employment equity, communications, and recreation;
2. Identify barriers and gaps in existing facilities and services;
3. Continually improve the level of accessibility of municipal facilities, programs and services;
4. Actively encourage input from all segments of the community in the design, development and operation of new and renovated municipal facilities and services;
5. Ensure the provision of quality services to all members of the community with disabilities;
6. Provide resources and support to give effect to the Plan; and
7. Promote accessibility within the community.

### **4.2 Barriers**

The intent of the Plan is to prevent, identify and remove barriers. Barriers are obstacles that stand in the way of people with disabilities from being able to do many of the day-to-day activities that people take for granted. A barrier is anything that prevents a person with a disability from fully participating in all aspects of society because of a disability. The traditional definition of a barrier used in the context of accessibility has been expanded to include obstacles beyond physical boundaries. There are several other categories of barriers to consider, such as:

Environmental Barriers: Features, buildings or spaces that restrict or impede physical access. For example, a doorway that is too narrow to accommodate entry by person in a motorized scooter.

Communication Barriers: Obstacles with processing, transmitting or interpreting information. For example, print on a brochure that is too small to read or documents not available in alternative formats.

Attitudinal Barriers: Prejudgments or assumptions that directly or indirectly discriminate. For example, assuming that all visually impaired persons can read Braille.

Technological Barriers: Occurs when technology cannot or is not modified to support various assistive devices and/or software. For example, a website that does not provide for increased text size or contrast options.

Systemic Barriers: Barriers within an organization's policies, practices and procedures that do not consider accessibility. For example, listing a driver's license as an employment qualification for an office position may prohibit persons with visual impairments from applying.

### **4.3 Consultation**

Township staff have provided input on the Plan and a Draft version of the Plan will be presented to Council in December 2022. Once appointments have been made to the Joint Accessibility Advisory Committee, for the 2022-2026 Term of Council, Tay Township's Multi-year Accessibility Plan will be presented for review. Once reviewed, any recommended updates will be made and, if necessary, an updated plan will be presented to Council for approval.

### **4.4 Review and Monitoring Process**

Status reports on the measures taken to implement the Township's strategy and Plan barriers will be prepared and presented to Council annually, following a review by the JAAC.

#### **4.5 Communication of the Plan**

Copies of the Plan and the annual status reports will be made available in an accessible format upon request and on the Township's website at [www.Tay.ca](http://www.Tay.ca)

#### **4.6 Feedback**

Listening to feedback is an integral part of the evaluation process. The Township's Accessibility Standards Policy sets out the feedback process. Township staff will work to ensure that the feedback process is accessible to persons with disabilities by providing, or arranging for the provision of, accessible formats and communication supports, on request.

Members of the public are notified of the availability of accessible formats and communication supports with respect to the feedback process through the Township's website. Feedback on the accessibility of its facilities, programs, and goods and services is always welcome.

### **5.0 Integrated Accessibility Standards Regulation (IASR)**

The Integrated Accessibility Standards Regulation (IASR) - Ontario Regulation 191/11 covers accessibility standards including Information and Communication, Employment, Transportation, Design for Public Spaces (including the built environment), and Customer Service. There is a phased-in approach to compliance with deadline dates for each standard being based upon organization type and size, with the goal of a fully accessible province by 2025.

#### **5.1 Information and Communication**

The Information and Communication standard was designed to achieve equitable access to communication and information, to cover the broadest range of how people send and receive information, and facilitate communication.

This standard requires the municipality to provide information in an accessible format upon request that takes into consideration the needs of the individual. Municipalities are also required to ensure that all new materials are produced in an accessible format including disseminated information and website

content and that old documents can be made accessible based on the needs of the individual.

## **5.2 Employment**

The Employment standard focuses on policy, procedures and training requirements to identify and remove barriers in the workplace. This standard requires employers to have processes in place to determine an employee's accommodation needs. This component also addresses key processes in the life cycle of a job such as recruitment, assessment, selection and retention.

The Township ensures that all policies and practices reflect the requirements under the AODA and will continue to develop or update policies as necessary to continue compliance with this and other legislation.

## **5.3 Transportation**

The Transportation standard was developed to provide accessibility to public transportation including taxis and transit buses, and emergency procedures. The goal of this standard is to enable residents and visitors the opportunity to live, work and participate in the community. Specific requirements regarding all aspects of the experience of using transportation are addressed.

At the time this Plan was developed the Township of Tay did not provide transportation services to residents.

## **5.4 Design of Public Spaces (Built Environment)**

The Design of Public Spaces standard focuses on removing barriers in public spaces and buildings that are newly constructed or redeveloped. Technical requirements have been developed for recreational trails, beach access, outdoor public use seating areas, outdoor play spaces, exterior paths of travel, service counters, maintenance, etc. Understanding a wide variety of barriers for persons with disabilities in the physical environment is essential to implementation of the standard.

The Township will ensure that persons with disabilities, the Joint Accessibility Advisory Committee (JAAC) and the public shall be consulted when constructing new or redeveloping recreational trails, outdoor play spaces and the design and placement of rest areas along exterior paths of travel.

When constructing new or redeveloping public spaces regulated under the Design of Public Spaces standard, the Township will use the GAATES Illustrated Technical Guide to the Accessibility Standard for the Design of Public Spaces.

In addition to the Design of Public Spaces Standard, the Ontario Building Code was amended in 2016 to include accessible requirements. The amended Building Code is used when issuing building permits and conducting building inspections.

## **5.5 Customer Service**

The Customer Service Standard ensures that people with disabilities receive goods and services in a manner that takes into account their disability. Accessible customer service means dignity, independence, integration and equal opportunity for all people.

All Township staff is trained on the practices and procedures for accessible customer service including the following:

- The use of assistive devices by persons with disabilities;
- The use of service animals by persons with disabilities;
- The use of support persons by persons with disabilities;
- Notice of temporary disruptions in services and facilities.

All Township staff and volunteers are trained on Ontario's accessibility laws and aspects of the Ontario Human Rights Code that relate to persons with disabilities.

Further, the Township trains our employees and volunteers on accessibility as it relates to their specific roles.

## **5.6 Procurement of Goods and Services**

Section 10 of the Township's Procurement Policy – General Purchasing Rules states the following:

- Staff shall consider accessibility when drafting documents for purchasing including such things as:
  - Companies that provide services, train their staff on providing accessible services.
  - Buildings or locations that are to be used can accommodate people with disabilities.
  - Items to be purchased include accessible features.

Where it is not possible to procure accessible goods, services or facilities the department responsible for the purchase shall in an accessible format, explain why accessible goods, services or facilities could not be obtained.

## **6.0 Conclusion**

The Township of Tay continues in its efforts to remove barriers from within municipal facilities and parks.

While the goals outlined in the Plan are primarily directed towards persons with disabilities, many of the achievements, associated with accessibility, will benefit all Township of Tay residents.

In accordance with the Provincial legislation, the Township will continue to meet its compliance obligations by developing and implementing programs, policies and initiatives that create and maintain a fully accessible and inclusive community.

The identification and removal of barriers will continue to be an ongoing activity for Township staff and Committee members.

The Township always encourages feedback from the public on accessibility, including suggestions about new initiatives and how we can better provide our services. This is everyone's community and there's value in our experiences and how it provides different perspectives.

For further information, please contact the Clerk's Office:

Katelyn Johns, Municipal Clerk  
Township of Tay  
450 Park Street, P.O. Box 100  
Victoria Harbour, ON L0K 2A0  
Tel: 705-534-7248 Fax: 705-534-4493  
Email: [kjohs@tay.ca](mailto:kjohns@tay.ca) web: [www.tay.ca](http://www.tay.ca)

For additional information visit the Ministry of Community and Social Services website at <https://www.ontario.ca/page/accessibility-laws>

## **Schedule "A"** **Accessibility Achievements/Progress**

### **General**

- Ongoing training provided as part of new employee orientation on the Accessibility Standards
- New Accessibility Standards Policy adopted in November 2016 merging the existing Accessible Customer Service Standard Policy & IASR Policy
- Amendments made to any existing personnel policies as required to accommodate Employment Standard requirements
- Successful completion of Accessibility Compliance Audit by the Province in 2016
- Accessibility Compliance Audit by Province in progress beginning October 2022
- As of 2020, all Council and Committee meetings made more accessible by being made available virtually

### **Facilities**

- 2007/2008 – Victoria Harbour Library Branch fully renovated and expanded, expansion designed to meet accessibility standards. Included shared accessible entrance to the Harbour Shores Community Room
- 2008/2009 – Municipal Office renovated and expanded, expansion designed to meet accessibility standards.
- 2010 – Circulation desks retrofitted and lowered at the Port McNicoll and Waubaushene Library Branches
- 2010 – Microphone/audio system installed into Council Chambers
- 2010 – Municipal Election polling stations audited for accessibility with accessibility report submitted to Council for their information post-election. Door greeters employed for voting locations lacking power-assisted doors, magnifying sheets provided to assist with voting.
- 2011 – Audit of Township facilities conducted by Independent Living Services (formerly Simcoe County Association for the Physically

Disabled). Recommended renovations incorporated into Township's Long Term Plan.

- 2012 - Victoria Harbour Canada Post, 145 Albert Street - Door renovation & replacement completed. New power-assisted doors with sloped entranceway installed
- 2012 - Port McNicoll Community Centre - Door renovation & replacement completed. New power-assisted doors installed and exterior interlocking pathway repaired to raise stones to door entrance providing seamless transition
- 2014 - New Township website created to World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, AA Standard and launched providing accessible content and features.
- 2014 - Municipal Election - Vote By Mail voting system introduced allowing electors to vote at home, single voting location provided at municipal office that was fully accessible. Accessibility report submitted to Council for their information post-election, and all election staff received full training on the standards.
- 2014 - Procurement Policy updated to include accessibility requirements as set out in the standards
- 2015 - Tay Community Rink - paved pathway from parking lot to rink
- 2015 - Oakwood Community Centre - accessible water bottle refill station installed
- 2016 - Baby changing tables installed in all three library branches and Port McNicoll Community Centre
- 2016 - Port McNicoll Community Centre - accessible water bottle refill station installed
- 2016 - Accessible playground installed at Talbot Park
- 2017 - New Old Fort Fire Hall, 2201 Old Fort Road - meeting all current accessibility requirements as set out in the Building Code
- 2017 - Accessible playground installed at Oakwood Park & Pine Street Beach Park



- 2017 – Municipal Office – accessible water bottle refill station installed
- 2020 – Albert Street Gazebo Park washroom upgrade, fully AODA compliant
- 2022 – Sheppard Park Playground installation, fully AODA compliant
- 2022 – Mackenzie Beach Park washroom upgrade, fully AODA compliant
- 2022 – Mackenzie Beach Park accessible connection between parking lot and washroom and new picnic pavilion
- 2022 – Four new accessible picnic tables installed in parks located in Port McNicoll, Victoria Harbour, Waubaushene and Waverley
- 2022 – Bridgeview Park accessible connection installation from parking lot to the Tay Shore Trail
- 2022 – School access route accessible connection installation from Anderson Crescent subdivision to Jephson Street
- 2022 – Municipal Election polling stations audited for accessibility with accessibility report submitted to Council in December 2022 for their information post-election.
- Ongoing - Accessible parking spaces repainted as required as they are reviewed annually by staff
- Ongoing – Accessible parking spaces continue to be improved with signage

## **Schedule "B"** **Identified Improvements**

The following improvements have been identified and will be incorporated into building maintenance and capital improvements.

- General
  - When replacing building alarms, Township to install alarms with combination of audio and visual alarms
  - Ensure accessible parking space requirements in updated zoning by-law for appropriate land uses (i.e. commercial, industrial)
- Municipal Office
  - Power-assisted door opener to be installed on existing accessible washroom
  - Reception counter to be renovated to provide accessible workstation
- Victoria Harbour Outdoor Rink Change Room
  - public washroom not large enough to accommodate a wheelchair
  - assistance bars required in washroom
  - power-assisted washroom door required
  - Grant Application for power-assisted door openers submitted in 2022
- Sunset Ball Diamond
  - Public washroom not barrier free – stall walls to be adjusted to widen one stall for a wheelchair
- Tay Community Rink
  - Power-assisted door opener to be installed on existing change room door
  - Grant Application for power-assisted door openers submitted in 2022
- Port McNicoll Library Branch
  - Ramp to branch main entrance too steep
  - Main floor washroom is not barrier free, requires renovation
  - Interior doorway too narrow, requires renovation/widening
  - Main entrance power-assisted doors required
  - Elevator between floors required as no accessible way to currently access both floors – only stairs

- Path to rear entrance to be redone as surface uneven and there is a significant 'lip' at the door
  - Community Room interior ramp needs to be redesigned to standards, incline too steep
  - Community Room power-assisted door required
  - Community Room washroom needs renovation, not current accessible
  - Grant Application for power-assisted door openers submitted in 2022
- 
- Waubashene Library Branch
    - Entrance doors too narrow, require renovation
    - Entrance requires power-assisted door
    - Grant Application for power-assisted door openers submitted in 2022
- 
- Port McNicoll Community Centre
    - Accessible lift, power-assisted chair or ramp to access stage
    - Grant Application for power-assisted door openers submitted in 2022
- 
- Oakwood Community Centre
    - Accessible lift, power-assisted chair or ramp to access stage
    - Grant Application for power-assisted door openers submitted in 2022



## Staff Report

To: **Council**

Department: Administration

Report Number: **CS - 2023-16**

Meeting Date: February 22, 2023

Subject: Corporation of the Township of Tay Health and Safety Policy Statement

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### **Recommendation**

That Item CS 2023-16, dated February 22, 2023, regarding Corporation of the Township of Tay Health and Safety Policy Statement be received; and

That the Corporation of the Township of Tay Health and Safety Policy Statement attached hereto, being reviewed by Council, is hereby confirmed by Council; and

That the Mayor and the CAO are hereby authorized to sign the said policy on behalf of the Township.

### **Executive Summary**

Section 25 (2) (j) of the Occupational Health and Safety Act, R.S.O. 1990, Chapter 0.1 as amended requires that the Township prepare and review annually a written Occupational Health and Safety Policy. Section 32 of the Occupational Health and Safety Act, R.S.O. 1990, requires that in addition, the policies related to harassment and violence be posted and reviewed on an annual basis.

### **Background/Analysis/Options**

To comply with the above-noted legislation, the Township is required to prepare a written Occupational Health and Safety Policy Statement, including provisions for harassment and violence in the workplace.

This requirement relates to the general corporate Health and Safety Policy and should not be confused with the various policies and procedures provided for in our Health and Safety Policy and Procedures Manual, which is amended from time to time as circumstances warrant.

The corporate Health and Safety Policy has been in existence for some time and remains pertinent, comprehensive, and reviewed on an annual basis. Staff have proceeded with the detailed review of the specific policy documents, and will be working with the Joint Health and Safety Committee to bring forward to Council recommendations for change, if necessary.

Notwithstanding the foregoing, Council needs to review the policy statement (attached hereto) and adopt it in its present form, or make amendments.

### **Financial and Resource Implications**

There are no financial or resource implications associated with this Item.

### **Relationship to Strategic Plan**

Not Strategic Plan Specific - Regulatory Compliance

### **Reference Documents**

There are no reference documents associated with this Item.

### **Attachments**

Schedule 1 - Corporation of the Township of Tay Health and Safety Policy Statement

**Prepared By** Lindsay Bryant  
Manager of Human Resources

### **Approvals**

Andrea Fay, Chief Administrative Officer

### **Date**

February 22, 2023



## **THE CORPORATION OF THE TOWNSHIP OF TAY**

### **HEALTH AND SAFETY POLICY STATEMENT**

The Corporation of the Township of Tay is vitally interested in the health and safety of its employees. Protection of employees from occupational injury and disease, as well as workplace harassment, discrimination, and violence, is an ongoing objective. Council will make every effort to provide a safe, healthy work environment. All managers, supervisors and workers must be dedicated to maintaining a positive and healthy workplace and the ongoing objective of minimizing the risk of occupational injury and disease, as well as workplace harassment, discrimination, and violence.

The Corporation of the Township of Tay, as an employer, is responsible for worker health and safety. Council shall ensure that every reasonable precaution will be taken for the protection of workers in the workplace.

Management will be held accountable for the health and safety and work environment of workers under their supervision. Management is also responsible to ensure that machinery and equipment are safe, that reports are responded to, and that workers work in compliance with established safe work practices and procedures. Workers will receive information, training, and competent supervision in their specific work tasks to protect their health and safety. Unacceptable conduct will not be tolerated in the workplace, and disciplinary action will be taken, as required.

Every worker must protect their health and safety by working in compliance with the applicable law and regulations and with safe work practices and procedures established by the municipality. Workers are responsible to know the Township's Health and Safety Policies and procedures, including that of workplace harassment, discrimination, and violence, and abide by the procedures contained therein.

It is in the best interest of all parties to consider health and safety in every activity. The commitment to health and safety remains an integral part of this organization, encompassing Council, management, and workers always.

Ted Walker  
Mayor Ted Walker

February 9, 1994  
Date of Adoption

Andrea Fay  
CAO Andrea Fay

February 22, 2023  
Date of Review

**From:** [County Of Simcoe Communications](#)  
**To:** [Katelyn Johns](#)  
**Subject:** County Council Highlights - Meeting Held January 31, 2023  
**Date:** February 3, 2023 12:50:02 PM

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Council Highlights are intended to provide a summary of Council proceedings only. The information contained within the Highlights is based on approved material from within the associated agenda packages, linked at the bottom. These reports were part of the agendas from the **Joint Council and Committee Meeting on January 31, 2023**. For more information on any item covered in the Highlights, each article is hyperlinked to the appropriate report, which can be accessed by clicking on the title. Images are also linked to relevant resources.

A recording of these sessions is also available for public viewing on the [County's YouTube channel](#).

- Service Simcoe



Click on the image above to view our 2023 County of Simcoe Budget Binder.

## County of Simcoe Budget

At the January 10, 2023 meeting, Simcoe County Council received a staff presentation regarding the 2023 Draft County of Simcoe Budget including updated impacts that have occurred since the budget was originally drafted in 2022. During the meeting, items (questions, subjects, requests, etc.) were raised in relation to the budget and other areas of interest.

On January 31, 2023, Council received a report on the follow-up items identified during the January 10 meeting and the budgetary impacts. Council approved the 2023 Budget with the recommended changes. This



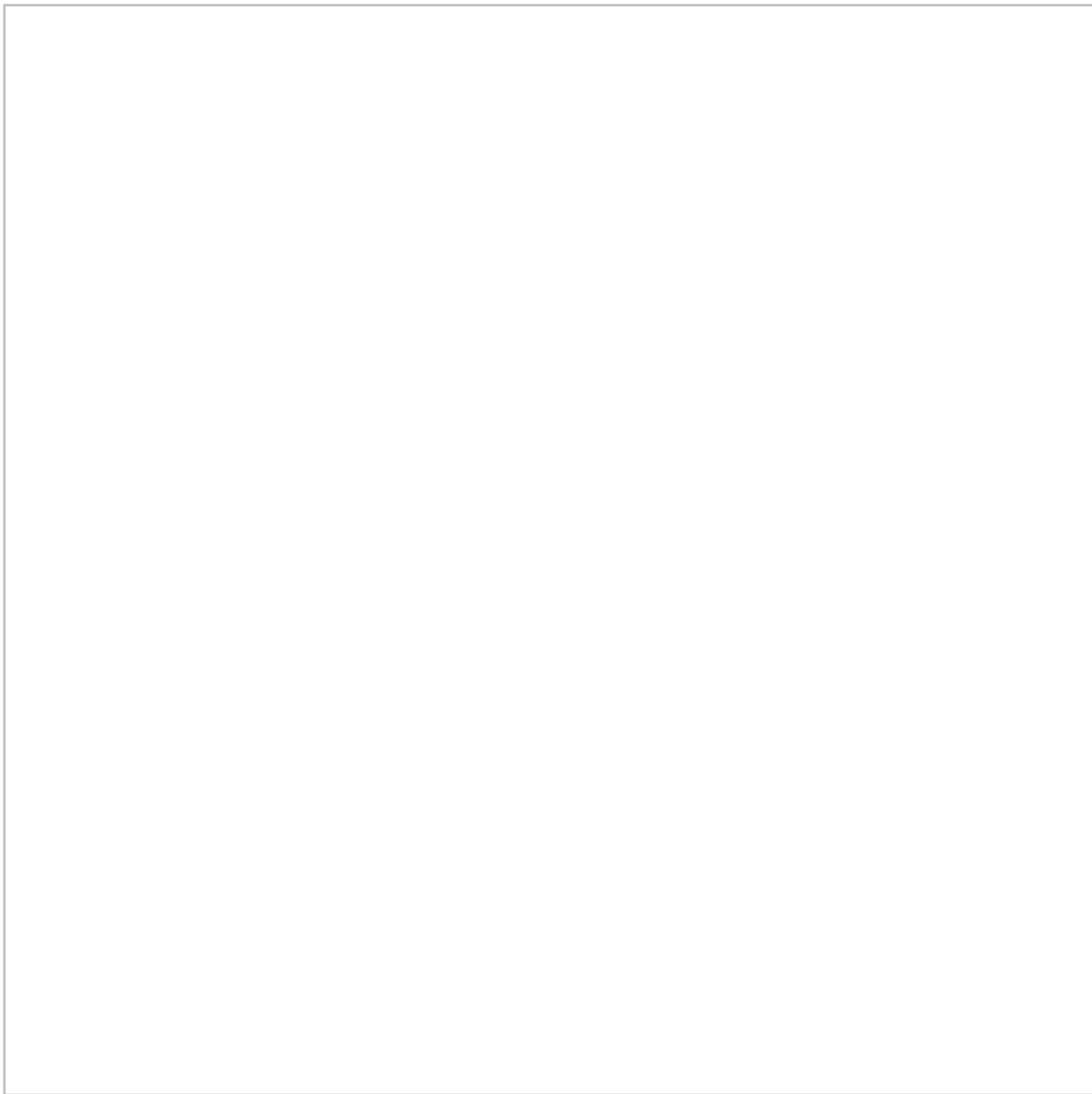
responsible \$695-million budget will support essential County services while limiting the tax levy to 3.5% (2% operational and 1.5% capital) for residents, or about half the current rate of inflation. Council also directed staff to report back with more information on select staff additions and capital purchase items; however, the staff report does not impact the approved 2023 County budget or tax levy rates.

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## Collection Day Changes

County of Simcoe Solid Waste Management staff and the contracted waste collector, Miller Waste, have identified an imbalance to the collection day schedule. Staff is working with Miller Waste to adjust the scheduled collection day for ten existing curbside routes. The intention is to initiate this change in March 2023.

On January 31, 2023, Council received a report that outlined the changes, which include five collection routes to be moved from Thursday to Wednesday, as well as five collection routes to be moved from Wednesday to Monday. The changes will be communicated to residents through targeted addressed mail as well as notices being placed on the carts of each property prior to the change being implemented. The Simcoe County Collects app will also be used to target subscribers on the specific routes, and changes will be posted on the County's website.



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## Update: Bill 23 (More Homes Built Faster Act, 2022)

On October 25, 2022, the Provincial government introduced Bill 23, known as the More Homes Built Faster Act, 2022. The overall stated purpose of Bill 23 is to introduce several legislative changes to increase housing supply throughout Ontario and to achieve the Province's goal of 1.5 million homes in the next 10 years.

Many of the changes to the various Acts resulting from Bill 23 are significant. For example, matters relating to development charges reform,

the diminished role of Conservation Authorities, and removing all legislated planning responsibilities from certain upper-tier municipalities including Simcoe County, will fundamentally alter the way development approval processes are conducted, natural heritage resources are protected, how growth is coordinated on a regional scale, and how growth-related capital infrastructure is paid for (and by whom).

On January 31, 2023, Council received a report on the implications of Bill 23 for the County of Simcoe and voted to have the Warden, Deputy Warden and County staff continue to engage with the Province and area municipalities to determine the appropriate legislative and policy framework to ensure the County's role in coordinated planning supports community growth and effectively plan County services.

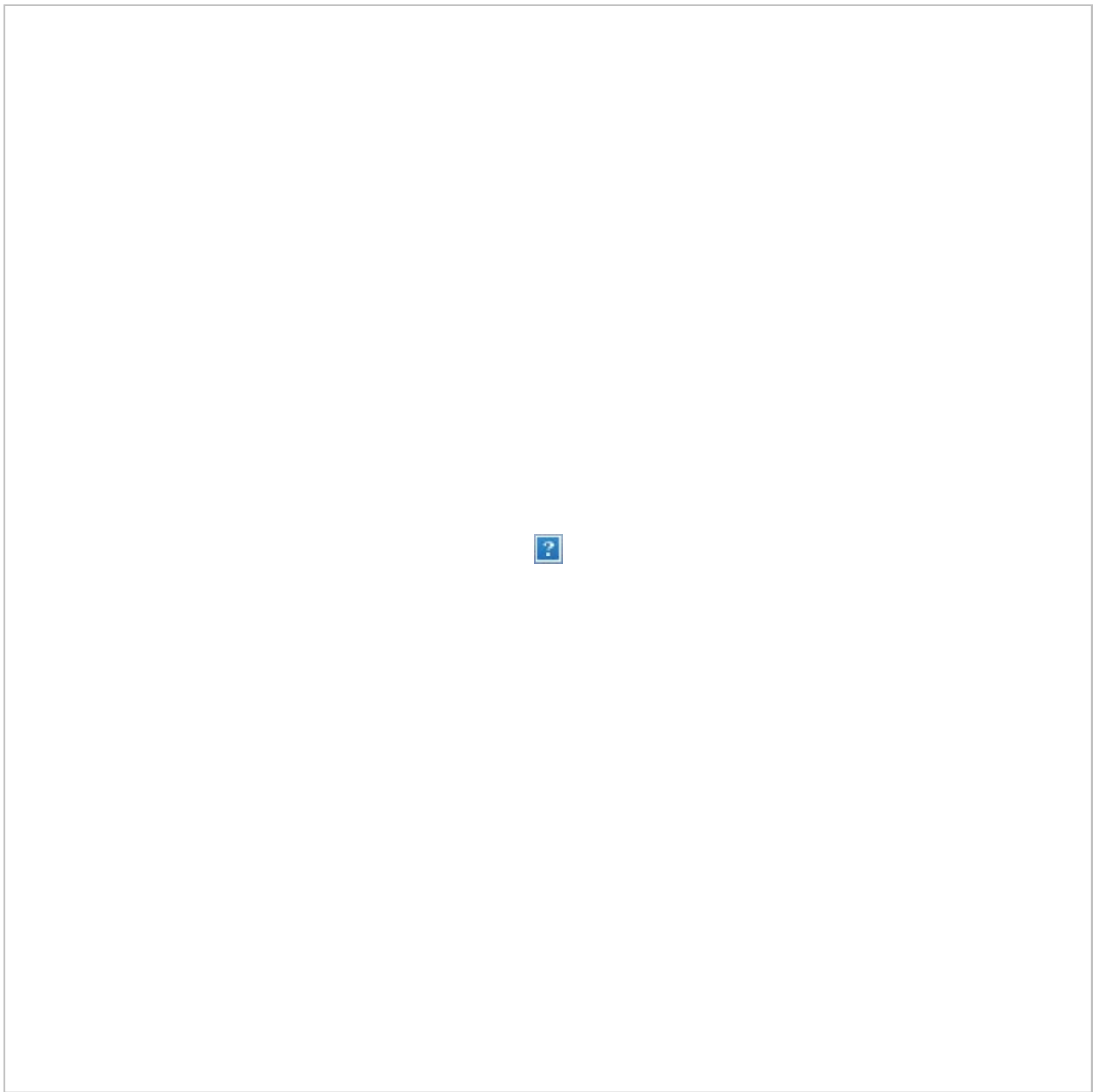
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## Simcoe County Tree Planting Program 2023-2026

The Simcoe County Tree Planting Program was initiated in 2007, with the most recent Memorandum of Understanding (MOU) in effect from 2019 through 2022. Funds have been provided annually through the Forestry Department budget to increase reforestation on private lands by offsetting the cost of tree seedlings and/or tree planting services.

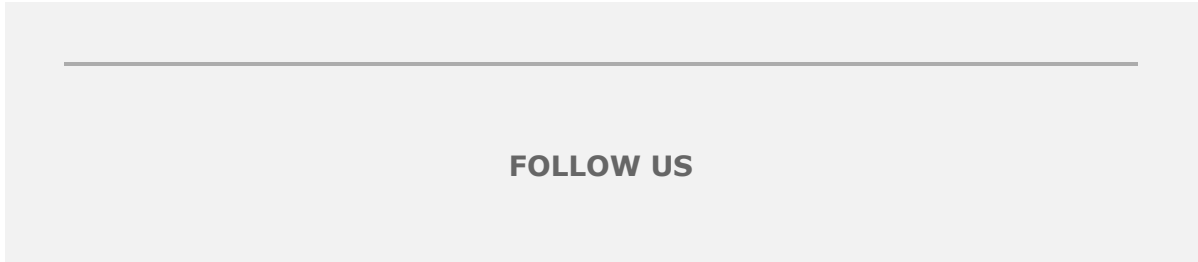
On January 31, 2023, Council received a report on the Tree Planting Program for 2023-26. Since 2007, the program has provided \$396,559 in funding towards projects by organizations and landowners with a value in excess of \$2 million. In total, 910,157 trees have been planted on 561 hectares over the previous 16 years as a result of this funding. The County manages the largest municipally owned forest network in Ontario and among the largest in Canada.

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Throughout Black History Month, the Simcoe County Museum will once again be hosting a virtual lecture series featuring expert guest speakers and local historians. Click the image above to find out more.

[Joint Council and Committee Meeting Agenda - January 31, 2023](#)



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Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.



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## Severn Sound Environmental Association 2022 4<sup>th</sup> Quarter (Oct. 1 - Dec. 31) Report/Update

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### Staffing/HR

*Administration, Staffing, Training and Volunteers*

#### Administration

One SSEA Board meeting (2022 3<sup>rd</sup> Quarter). The new pay grid and organizational chart was implemented and SSEA began the transition with the Township of Tay to a paperless online payroll system.

#### Staffing

Welcomed Travis van Engelen as Tree Plant Program Specialist.

THANK YOU to outgoing staff: Tamara Brincat (IS Coordinator) and Emily Edgley (Citizen Science and Water Quality Coordinator)



*Thank you to the 2022 SSEA Board of Directors!*

#### Training/Professional Development

SSEA staff attended 4 no-cost webinars and 2 paid professional development courses.

#### Volunteers - THANK YOU

THANK YOU to all 35 Citizen Science volunteers who participated in our Shore Watch, Stream Watch, Water Level Watch, Ice Spotters, and Invasive Species Spotters programs this year!  
THANK YOU to all volunteers and municipal staff that assisted with invasive species removals.

Watch for the SSEA Environmental Champion awards re-launch in 2023.

## Education, Engagement, Outreach

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*Presentations, Articles, Social Media, Events, Inquiries*

#### Presentations

Presentations to the SSEA Board on various program updates. Delivered presentations at 5 additional events and 4 council meetings during Q4. Many of our presentations, meetings, videos etc. have been recorded and posted to the [SSEA YouTube channel](#).

#### Articles/Publications/News

SSEA issued 3 press released, provided an article for Tay's e-newsletter on open water monitoring, algae, and citizen science. Media coverage of [2 Billion Trees Program funding](#) and [Great Lakes Local Action Fund grant](#).

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### Social Media (Instagram, Facebook and Twitter accounts)

A total of 96 posts made on a variety of topics and SSEA programs with over 1,200 followers. One new video related to the SSEA Drinking Water Source Protection Program was posted on the SSEA YouTube channel (34 views and 45 subscribers). SSEA participated in Drinking Water Source Protection educational campaigns by posting across all social media.

### Events/Meetings/Conferences

SSEA staff hosted MPP Dunlop on a water sampling trip on Hogg Bay to demonstrate sampling equipment and discuss the importance of water quality monitoring. THANK YOU to Queens Cove Marina for providing a water taxi. Staff joined the Minister of Agriculture Food and Rural Affairs and MPP Downey at an event recognizing local farmers.

Hosted information webinars on Bill 23 for Municipal partner staff (1 with CELA and 1 with MNR). Team SSEA participated in 17 additional municipal and external partner meetings and events including the Township of Springwater strategic plan and North Simcoe Soil and Crop Improvement Association.

### Inquiry Responses (excluding Source Water)

SSEA responded to 17 inquiries from municipal partners, members of the public, and contractors.



## **Tree Planting**

### *Planting and Distribution*

In planning stages for spring 2023 Community Tree Planting & Tree Seedling Distribution programs.

## **Fish and Wildlife Habitat/Natural Heritage**

### *Invasive Species, Species at Risk, Wetlands, Wildlife and Habitat Stewardship*

### Invasive Species (IS)

Completed Spongy/Ldd Moth monitoring at select forested locations across the watershed to forecast potential defoliation for spring/summer 2023. Completed invasive mussel surveillance on Orr Lake and connected with municipal staff on results and next steps. Facilitated 2 volunteer IS management events. Hosted IS Working Group meeting. Continue to deliver technical and field monitoring support on the Wye Marsh Invasive Species Management and technical support on the Farlain Lake Eurasian Watermilfoil Management projects.

### Species At Risk

Continued monitoring for turtles in Matchedash Bay area, with field investigations wrapping up for the season in October.



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## Land Use Planning

### *Input and Review*

#### Plan and Policy Input

Submitted comments on 23 applications, reports, and Environmental Impact Studies, a decrease of 23% compared to the number of projects reviewed in Q4 of 2021. Participating in Official Plan review for Severn Twp.

Comments submitted on 3 Environmental Registry of Ontario postings regarding elements of Bill 23: More Homes Built Faster.



*Fall sampling on Little Lake*

## Drinking Water Source Protection

### *Source Protection Authority and Risk Management Services*

#### Source Protection Authority Services

Continue to work with provincial, regional, and local representatives and attend meetings to fulfill the requirements of 2022-2024 funding agreement work plan. Includes policy work, municipal drinking water system changes, and general education and outreach initiatives.

MECP approved 3 changes to municipal water systems within the Township of Oro-Medonte.

#### Risk Management Services

Sent out 9 Draft Risk Management Plans, commented on 8 development applications, answered 7 inquiries, attended 2 pre-consultation meetings, held 1 Risk Management Plan negotiation meeting, and conducted 1 site visit.

## Monitoring Programs

*Field/data collection: Open Water, Inland Lakes, Intakes, PWQMN/Tributaries, Stream Invertebrates, Stream Temperature, PGMN, Climate, and Citizen Science*

#### Lake Sampling (Open Water, Inland Lakes, Intakes)

Completed 3 Tay intakes sampling events, 1 inland lake sampling event for each of Farlain and Little Lake, 1 full open water sampling run and 1 late season sampling event in the Honey Harbour area. Sampling included collecting water chemistry and field data such as pH, turbidity, conductivity, and temperature. Water quality results are used to assess lake conditions, guide management decisions and protect drinking water quality.



*Zooplankton sampling on Little Lake*

Staff detected blue algae late in the season in the Severn Sound open waters, particularly in Midland Bay and Penetang Harbour, and worked with MECP and the Simcoe Muskoka District Health Unit to collect samples for identification and toxin



testing where necessary. The Water Quality Advisory due to an algae bloom detected on Penetang Harbour was [lifted](#) in mid-December.

Watershed Monitoring (PWQMN, PGMN, Stream Invertebrates, Fish Community Survey, Stream Temperature)

PWQMN (Provincial Water Quality Monitoring Network - streams)  
Conducted 3 sampling runs at 14 sites throughout the watershed, collecting chemistry samples and field data such as temperature, dissolved oxygen, conductivity, and turbidity.

Through PWQMN, a conductivity sensor was installed at a downstream site on the Coldwater River. Data will be used to establish a baseline range which can help detect external impacts on water quality, like storm events and de-icing salts.



Collecting PWQMN sample, North River



Invertebrate sampling, Farlain Lake

Groundwater (Provincial Groundwater Monitoring Network)

Conducted 1 winter sampling run at 6 PGMN well sites. Conducted a third data download for level and barometric pressure loggers and collected manual water levels at all 8 well locations. Data is used to monitor long-term trends and assess impacts of climate change on groundwater.

Lake and Stream Invertebrates

Sampled 3 stations on Farlain Lake (public boat launch, end of 17th Conc. East side of lake and North end, off Farlain Lake Road) using the Ontario Benthic Biomonitoring Network (OBBN) protocol.

Identified 7,354 stream invertebrates in samples from Hogg Creek, Copeland Creek and Baxter Dam to assess ecological health.

Stream Temperature

Removed and downloaded 40 temperature loggers from stream sites throughout the watershed, which logged in-stream temperature during the summer.

Stream temperature data and other information was collected from portions of the Coldwater River for the Intensive Stream Temperature Study. This Study helps to update drainage mapping, provides background data, determines thermal habitat classification through modeling of all stream reaches, and helps to better understand where to focus future monitoring efforts.

Climate Monitoring

Rain and Air Gauges

Data compilation completed for 4 rain gauges and 1 air temperature logger which provided additional background information for monitoring projects in the Severn Sound and Tiny Coastal Area, putting monitoring results into context (e.g., water quality and quantity, inland lake levels, trends in algae growth, thermal stability classification for streams).



Temperature loggers ready for

### Weather Stations

Midland and Lafontaine weather stations checked regularly using the online portal to ensure uninterrupted data collection. Annual data compilation and analysis completed and included in year-end report summarizing rainfall and crop heat units from 2022.

Learn more about our weather stations and view near real-time data on the [SSEA website](#).



### Citizen Science (Shore Watch, Stream Watch, Invasive Species Spotters, Water Level Watch)

Data collected through the Stream Watch, Shore Watch and Invasive Species Spotters programs until the end of October. Observations for the Water Level Watch Program on Farlain Lake compiled and the gauge removed for the season. Monitoring for Ice Spotters began in early November and will continue until freeze-up. In 2022, we had 35 volunteers across all programs monitoring at 35 sites and have received 811 observations.

THANK YOU to Huronia Community Foundation for the project grant and the following businesses who donated prizes: Glen Oro Farms, Hardwood Hills, Wye Marsh and TruEarth.

## Sustainable Severn Sound Special Project

*Climate Change Action Plans, Partners for Climate Change Protection (PCP) Program*

### Partners for Climate Protection

SSEA continues to support our municipal members of the PCP program as an Associate Member, facilitating actions under municipal climate action plans where possible.

### Bee City Initiative & Projects for Pollinators

Supporting current Bee City members by providing information to the public, answering questions, and engaging the community to participate in stewardship work at Bee City sites. 184 native plants were planted in Severn and Midland to support the creation of pollinator habitat. THANK YOU to Georgian Bay District Secondary School students for participating in the Midland event, and to Ardrea Nature for assisting at the Severn site.

Working towards the completion of deliverables in SSEA's *Projects for Pollinators* initiative, funded by TD Friends of the Environment Foundation. The *Native Pollinator Plants in the Severn Sound Area* booklet was developed and 150 printed copies will be shared with



*Native Pollinator Plants in the Severn Sound Area*

municipal members, and digital copies are available on the [pollinator website](#). 125 native seed packets were handed out at 4 community and habitat stewardship events.

## Data Analysis and Reporting

*Statistics, Data Management & Analysis, Reporting, and GIS/Mapping*

### Statistics/Data Management & Analysis

Routine, year-round data management consisting of PWQMN, Georgian Bay water levels and regional climate data, and open water/inland lake water chemistry, zooplankton and algae data processing continues as normal. Additional analyses were completed to forecast open water temperatures over the next 50 years.

### Reporting and Educational Content

Completed 1 conditions update for both Farlain and Little Lakes, which can be viewed [online](#) and on SSEA social media feeds.

## Partnerships

*New/Updated NGO partners and MOU's, Academia*

SSEA is always working with municipal and NGO/external partners to deliver effective environmental stewardship, including membership with GBB's ICECAP and the SMDHU's Climate Change Exchange Committee and Climate Change Charter Working Group. SSEA is also a member of the Lake Huron Working Group, Great Lakes Ecoregion Network, and Georgian College Program Advisory Committee.

The team supported the Huronia Community Foundation (HCF) taking the lead on the Environmental section of the HCF Vital Signs report. The ED remains a member of the the Healthy Great Lakes Advisory Committee & Water Team (CELA lead) and the Lake Huron Management Group.

### Academia

Working with PhD student from UOIT on a nearshore algae project. Collaborating on undergraduate data analysis projects focused on tributary flow and water quality with University of Waterloo researcher.



*SSEA ED meeting the Honourable Elizabeth Dowdeswell, Lieutenant Governor of Ontario (Midland)*

## Financial

*Grants, Budget, Invoicing*

### Grants

Multiple grants have been secured or applied for by SSEA to enhance services, including:

- MECP Great Lakes Local Action Fund: \$50,000, Improving Habitat in the Severn Sound Watershed - approved
- NRCan 2 Billion Trees: \$276,507, Building Tree Planting Capacity in the Severn Sound Watershed - approved
- COA: \$75,000, The State of Severn Sound 20 Years Post-Delisting as an Area of Concern (pending approval)

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- COA: \$70,000, Piloting the Inclusion of Wastewater and Stormwater Effluents into Existing Long Term Watershed Monitoring program (pending approval)
- Lake Huron Forever: \$10,000, Severn Sound Citizen Science: Expanding Community Engagement (pending approval)
- TD Friends of Environment Foundation: \$9,300, Severn Sound Citizen Science: Expanding Community Engagement (pending submission in 2023 Q1)
- Canada Summer Jobs: \$10,850, summer staff wage subsidies, multiple programs (pending submission in 2023 Q1)

### Budget

Completed budget deputations to the Township of Tiny and the Town of Penetanguishene, and submitted budget letters and service accomplishment summaries to all SSEA partner municipalities. Completed council orientations for Township of Tay and Town of Midland. Issued 22 invoices for work completed.



### **Thank you from Team SSEA**

- Julie Cayley - Executive Director
- Lex McPhail - IT Manager/GIS Applications Specialist
- Paula Madill - Ecosystem Technologist
- Michelle Hudolin - Wetlands & Habitat Biologist
- Aisha Chiandet - Water Scientist
- Melissa Carruthers - Risk Mgmt. Official/Risk Mgmt. Inspector
- Judy Limoges - Treasurer (p/t)
- Nikki Priestman - Watershed Health Specialist
- Tamara Brincat - Invasive Species Program Coordinator
- Cliff Evanitski – Office Manager
- Cameron Epp - Watershed Resilience Coordinator
- Emily Edgely - Citizen Science & Water Quality Coordinator
- Nicole Stott - Drinking Water Source Protection Assistant
- Bob Bowles - Turtle Monitoring Project Assistant (p/t)

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## SSEA Board Meeting Highlights January 30, 2023

2022 Q4 Meeting

For the full meeting agenda including documents and reports, visit our web site

<https://severnsound.ca/about/meetings>

### Office Update

Due to the evolving COVID-19 pandemic the SSEA office remains closed to the public. SSEA is following a hybrid work place model with staff being in the office on a rotating basis.

### Results of Environment and Climate Change Canada's Great Lakes Water Level Forecast

A presentation was made by Dr. Frank Seglenieks, a water resources engineer with the National Hydrological Service of Canada within Environment and Climate Change Canada. His research focuses on hydrological modelling of the Great Lakes for the past, present, and future.

### In brief

During the meeting the Board also;

### Authorized

- the appointment of Steffen Walma (Chair), Danielle Alexander (Vice-chair) and Suzanne Marchand (Executive Member) as SSEA Officers for 2023
- the transfer of the 2021 unrestricted surplus of \$49,588 to the contingency reserve for future needs
- the appointment of Pahapill and Associates for the 2022 financial audit
- the SSEA 2023 Board Meeting Schedule
- the approval of the 2022 Reserve and 2023 Projected Reserve schedules

- a letter supporting the Great Lakes and St. Lawrence Cities Initiative to have the federal government implement its commitment to the Freshwater Action Plan

### Received

- the 2022 4<sup>th</sup> Quarter draft financials
- a report regarding Drinking Water Source Protection 2022 Municipal Revenue
- an update on the Severn Sound Source Protection Authority's Risk Management and Drinking Water Source Protection services
- an update on recent successes with grant applications
- a report on the Improving Habitat in the Severn Sound Watershed Project
- an update on SSEA's Invasive Species Program
- a staff report on the current status of the Sustainable Severn Sound Special Project
- an update on SSEA's Weather Station Program and how it helps local farmers and municipalities
- a report on new federal funding to help bolster SSEA's tree planting programs through support from the 2 Billion Tree Program
- a list of past and upcoming events

### Future meetings and Events

- April 27 of 2023, or at the call of the Chair

Location to be determined visit:

<https://severnsound.ca/about/meetings>

# 2021/2022 Environmental Champion Awards



Know an  
Environmental  
Champion?

Nominate them!



Scan Me!

\*Nomination closes March 3, 2023

**South Georgian Bay Lake Simcoe Source Protection Region**

February 14, 2023

Sent via email [kjohns@tiny.ca](mailto:kjohns@tiny.ca)

Katelyn Johns  
Municipal Clerk  
Township of Tay  
450 Park Street  
P.O. Box 100 Victoria Harbour, ON L0K 2A0

Dear Mayor and Councillors:

**Re: Protection of raw sources of municipal drinking water through the Drinking Water Source Protection Program**

For some of you, this will be your first term on municipal Council, and your first introduction to Ontario's Drinking Water Source Protection Program.

Township of Tay is part of the South Georgian Bay – Lake Simcoe Source Protection Region. In this Region, the Lake Simcoe Region Conservation Authority, Nottawasaga Valley Conservation Authority and Severn Sound Environmental Association work in close partnership with the South Georgian Bay – Lake Simcoe Source Protection Committee and municipalities to protect the raw sources of municipal drinking water (Attachment 1).

In this Source Protection Region, municipal drinking water is drawn from both surface water and groundwater sources. Both surface water and groundwater can become exposed to contamination, and long-term problems can develop that can be costly or even impossible to correct. There have been many lessons learned and advances made in protecting municipal drinking water sources since the Walkerton Tragedy in 2000.

The Clean Water Act is part of the multi-barrier approach to ensure clean, safe and sustainable drinking water for Ontarians, by protecting the raw sources of municipal drinking water such as lakes, rivers and aquifers. Under this legislation, the Drinking Water Source Protection Program was established, which resulted in the development of science-based assessment reports and local source protection plans by multi-stakeholder source protection committees, supported by source protection authorities. Municipalities play a large role in the implementation of the source protection plans and are a key partner.

## **Municipal Responsibilities Under the Clean Water Act**

Source protection plans require municipalities to implement policies to protect the source water for their drinking water systems. Municipal requirements: including identified vulnerable areas in Official Plan mapping, reviewing planning applications within vulnerable areas to ensure new threats to drinking water are not introduced, and negotiating Risk Management Plans with residents and businesses to manage any existing threats to drinking water. Our Source Protection Plan has been in effect since July 2015, and your staff has put procedures in place to ensure that these requirements are being met.

The Safe Drinking Water Act also requires municipalities to work with your local Source Protection Authority to add any new or expanded municipal drinking water systems to our Source Protection Plan before those systems can come into use. This is an important step to ensure that all future sources of drinking water receive the same level of protection as the ones you are currently using. When this need arises in your municipality, Source Protection Authority staff will work with staff from your municipality to ensure the work is completed, including seeking a resolution from your Council supporting the amendment.

Please find enclosed a primer on Municipal responsibilities under the Clean Water Act (Attachment 2). If there is interest, a brief presentation on the topic could be provided at a future Council meeting.

Sincerely,



Bill Thompson

Project Manager

South Georgian Bay – Lake Simcoe Source Protection Region

**Attachments: 2**



## Attachment 1 - Source Protection Region Map

The map below shows the boundaries of the South Georgian Bay Lake Simcoe Source Protection Region.



# Drinking Water Source Protection Primer: For Municipal Councillors

Your community relies on safe, sustainable drinking water. Protecting the water at its source is an important first step in the drinking water safety net.

Ontario has a comprehensive Drinking Water Source Protection Program to ensure sources of municipal drinking water are protected now and into the future. Under this program, local source protection plans developed under the Clean Water Act, 2006, are in place. These plans contain policies that protect municipal drinking water sources (water found in lakes, rivers and groundwater aquifers) from contamination and overuse.

## Meet your statutory standard of care responsibilities

Source protection plans require municipalities to implement policies to protect the source water for their drinking water systems. The Safe Drinking Water Act, 2002, includes a statutory standard of care (section 19) for individuals with oversight responsibilities for municipal drinking water systems, including municipal councillors.

This standard ensures that you are practicing due diligence to protect public health when making decisions that could affect drinking water. This includes a consideration of the source water characteristics as well as the risks posed to it.



Learn more at: [ontario.ca/page/taking-care-your-drinking-water-guide-members-municipal-councils](https://ontario.ca/page/taking-care-your-drinking-water-guide-members-municipal-councils).

## Ensure source protection planning is in place

New regulation 205/18 has been established under the Safe Drinking Water Act, 2002, to ensure that source protection planning is in place for new and changing municipal systems, before treated drinking water is provided to the public.



Review the source protection plan for your area to find out what policies are to be implemented within your municipality and what actions are being taken to protect drinking water vulnerable areas.

- Understand how **source protection plan policies** can impact building requirements. Development applications and planning or building permits may be flagged at a municipality for land use planning policies. These applications or permits often need to be reviewed by the local risk management official (RMO) before they can be submitted to the municipality. Proposed activities may require a risk management plan, or in some cases are prohibited.
- When a **risk management plan** is needed, a risk management official works with the landowners/renters to develop a plan that contains measures to protect drinking water sources. A risk management plan is only required when a property is in a vulnerable area and the activity being undertaken poses a significant level risk to drinking water sources.
- **Sewage systems** identified under the Clean Water Act as causing significant level risks to drinking water sources, are subject to mandatory inspections through the Building Code Act, 1992.
- The Drinking Water Source Protection Program does not include **individual private wells**. A private well owner needs to regularly sample their water to test its quality, and properly maintain their well to protect water sources. [The Best Practices for Source Water Protection](#) developed by the Ministry of the Environment, Conservation and Parks, provides guidance for systems not covered under Clean Water Act.

The regulation came into effect on July 1, 2018. Municipal residential drinking water system owners are now responsible for ensuring that vulnerable areas are delineated and vulnerability scores are identified before they apply for a drinking water works permit. Source protection plans must also be amended and approved prior to the treated water being supplied to the public.

Notify your local conservation authority immediately, when planning changes to your drinking water systems, or planning for a new well/intake or a new system.

### Provincial Policy Statement

Municipalities and other planning authorities must follow the Provincial Policy Statement. Section 2.2.1 mandates planning authorities to protect, improve or restore the quality and quantity of water. This includes protecting vulnerable areas associated with drinking water sources.

### Be informed

- **Your constituents** may come to you with questions about the source of their drinking water supply. Find out how drinking water source protection benefits your region, and the cost of the protection. Know how many municipal wells/surface water intakes there are, where they are located, and who they serve in your municipality. Determine these with help from your municipal staff and local conservation authority.
- **Municipalities** are responsible for implementing more than half of the policies found in source protection plans. Many of these policies are legally binding.



## What's a vulnerable area?

Drinking water source protection is based on science. Local scientific data was used to create maps that show drinking water vulnerable areas. In these areas, we need to pay attention to activities causing contamination and overuse of our municipal drinking water sources.

To find out if a property is located in a drinking water vulnerable area, search the Source Protection Information Atlas at [ontario.ca/page/source-protection](https://ontario.ca/page/source-protection).

There are four types of vulnerable areas:

**Wellhead protection areas (WHPAs)** are areas around municipal wells where the groundwater is travelling toward that well when the well is being pumped. These areas should be protected from risks to the quality and quantity of the drinking water source.

**Intake protection zones (IPZs)** are areas of land and water around surface water intakes that should be protected from risks to the quality and quantity of the drinking water source.

**Significant groundwater recharge areas (SGRAs)** are areas where a relatively high percentage of precipitation seeps into the ground to help maintain the water level in an aquifer that supplies a community or private residence with drinking water.

**Highly vulnerable aquifers (HVAs)** are areas that are particularly susceptible to contamination based on factors such as the aquifer depth underground, the soil types, soil permeability and other characteristics of the surrounding soil or rock.

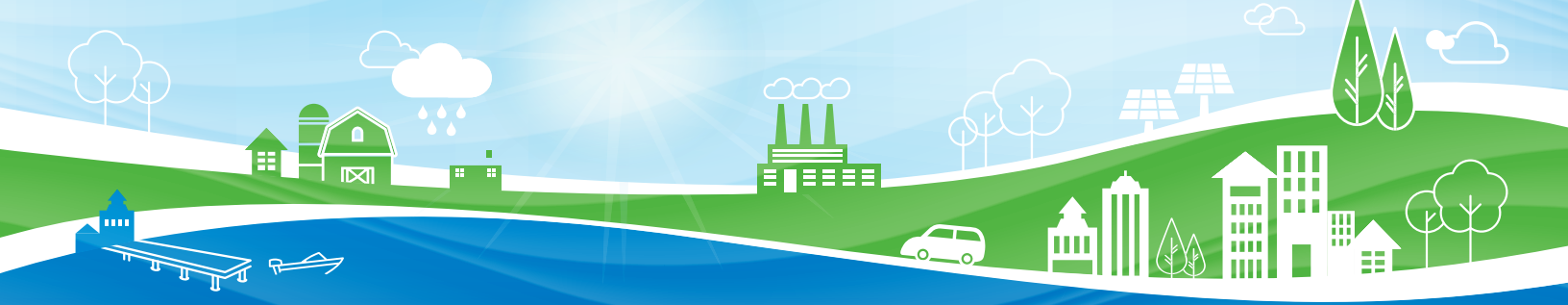
If a water quality issue is identified by source protection committees under the Clean Water Act, issue contributing areas (ICAs) can be delineated within the vulnerable areas. Examples of issues identified in Ontario include nitrate and sodium. Mandatory policies apply within issue contributing areas in order to ensure that the source water quality is protected or improved.

# Know the threats to drinking water sources

The Clean Water Act identifies activities that could pose a threat to drinking water sources under certain circumstances. These threat activities may be significant, moderate or low level risks. Identified threats include:

- Application, handling and storage of agricultural source material (such as manure), non-agricultural source material (such as biosolids), commercial fertilizer, and pesticides.
- Handling and storage of fuel, dense non-aqueous phase liquids (DNAPLs\*), and organic solvents.
- Management of aircraft de-icing chemical runoff.
- Land used for livestock grazing or pasturing, outdoor confinement areas, and farm-animal yards.
- Application, handling and storage of road salt, and storage of snow.
- The establishment, operation and maintenance of systems that collect, store, transmit, treat or dispose of sewage (such as septic systems and sewage treatment plants, stormwater management facilities).
- The establishment, operation and maintenance of waste disposal sites (such as landfills).
- Activities that take water from a water body without returning the water to the same water body.
- An activity that reduces the recharge of an aquifer.
- The establishment and operation of a liquid hydrocarbon pipeline (added in April 2018, through an amendment to the Clean Water Act).

*\*DNAPLs, or dense non-aqueous phase liquids, are a particularly hazardous group of substances that are heavier than water and are difficult to remove once they contaminate a water source.*



## Have you seen this Drinking Water Protection Zone sign?

These signs are appearing across Ontario to raise awareness about the vulnerability of our municipal drinking water sources. Governments at the local and provincial level are placing signs along roadways where a pollution spill could have a negative impact on our drinking water sources.



120 Bayview Pkwy  
Newmarket, ON L3Y 3W3  
**905-895-0716**

**DRINKING WATER**  
**SOURCE PROTECTION**  
Our Actions Matter

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## **FOR IMMEDIATE RELEASE**

### **County and area partners host Virtual Job Fair to connect local job seekers and employers on February 28**

**Midhurst/February 1, 2023** – On February 28 from 10 a.m. to 2 p.m., area partners, including the County of Simcoe and the separated cities of Orillia and Barrie are collaborating to deliver a virtual Work in Simcoe County job fair. Job seekers are welcome to sign up to attend this interactive experience to engage with employers and discover why Simcoe County is a premier place to live and work.

Data collected from the County of Simcoe's Work in Simcoe County website, [workinsimcoecounty.ca](http://workinsimcoecounty.ca), shows that in the month of December 2022 there were 9,073 active job openings in our region. The virtual job fair is an opportunity to connect job seekers with local employers.

Twenty-four employers across a variety of sectors have already signed up to attend, including health care providers, manufacturers, municipalities, restaurants and more. To view a list of registered employers, please visit [workinsimcoecounty.ca/virtual-job-fair-february](http://workinsimcoecounty.ca/virtual-job-fair-february).

The event will be hosted on an innovative, user-friendly platform where job seekers and employers can connect through one-on-one text chat, audio and video. There will also be live webinars during the event on important topics such as Employment Ontario services and insights from an employer panel on job search tactics. Three previous Work in Simcoe County job fairs have allowed more than 250 employers to connect with 1,245 people looking for work.

Job seekers are encouraged to register early to access the platform five days before the event and view the companies and opportunities in advance. If job seekers register early, they can also access 1:1 support from Employment Ontario, including free assistance with resume writing, developing a job search plan, and preparing for the event.

#### **EVENT: Work in Simcoe County Virtual Job Fair**

**Where:** Virtual – details to be provided upon registration

**When:** Tuesday, February 28, 2023 from 10 a.m. to 2 p.m.

**Register:** This is a FREE event, but registration is required. Space is limited, so reserve your spot today!

- [Job Seeker Registration](#)
- [Employer Registration](#)

This event is taking part in collaboration with member municipalities, the cities of Barrie and Orillia, Georgian College, Lakehead University, Employment Ontario, the Simcoe Muskoka Workforce Development Board, Regional Tourism Organization 7 and the Province of Ontario.

### **About Work in Simcoe County**

The *Work in Simcoe County* site includes local resources and job opportunities, as well as vital information to empower and inspire residents. Using an automated fetching tool to aggregate job listings from over 20 popular job boards, career sites and new user-friendly features, the portal provides services for job seekers, students, parents and local government and helps to link residents with local opportunities. To learn more, visit: [www.workinsimcoecounty.ca](http://www.workinsimcoecounty.ca).

### **About County of Simcoe**

County of Simcoe is composed of sixteen member municipalities and provides crucial public services to County residents in addition to providing paramedic and social services to the separated cities of Barrie and Orillia. Visit our website at [simcoe.ca](http://simcoe.ca).

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**FOR IMMEDIATE RELEASE**

## **Council approves 2023 County of Simcoe Budget**

**Midhurst/January 31, 2023** – On January 31, 2023, County of Simcoe Council approved a \$695-million budget for 2023, which focuses on the resources necessary to maintain existing services and address significant growth in our communities. The 2023 budget also includes strategic allocations that enable the County to continue to invest in services and assets such as infrastructure, paramedic services, affordable housing, long-term care, Lake Simcoe Regional Airport, waste collections, transit, economic development, tourism and enhancements to our road network.

At the direction and approval of County Council, residents will see a two per cent increase for operating and a one and half per cent increase for infrastructure and asset management on the County portion of their municipal property taxes in 2023. This represents an increase of approximately \$9.77 per \$100,000 property assessment across the region.

The overall budget expenditures increased from 2022 to 2023 due primarily to inflationary pressures, areas of growth, investment and initiatives directed by Council to enhance service levels while increasing efficiencies. The County is also seeing a significantly increased demand on services, including a 5 per cent increase in Paramedic call volume. The financial impact of the provincial blue box program and the introduction of Bill 23 – Building More Homes Faster Act are not fully known at this time.

Council also directed staff to report back with more information on select staff additions and capital purchase items; however, the staff report does not impact the approved 2023 County budget or tax levy rates.

“County Council recognizes that these are tough times for our residents and businesses, and we worked with staff to ensure that this budget focused on key priorities and only necessary projects for our communities,” said Warden Basil Clarke. “This budget addresses continued demands in affordable housing, social services, transportation infrastructure and economic development, while staying well under the rate of inflation. This is our first budget with this new Council, and we’re pleased to move forward and to continue to deliver excellent and efficient services and projects.”

The County maintains a strong financial position having received an AA+ long-term issuer credit rating from S&P Global Ratings, a provider of high-quality market intelligence in the form of credit ratings and research. The 2023 budget ensures the County continues along this path of long-term fiscal stability and contains items that address areas of growth, as well as initiatives directed by Council to enhance and maintain service levels for the region, support infrastructure, increase efficiencies, and prepare for the future of our region.



**2023 Budget Highlights include:**

Total County operating and capital expenditures for 2023: **\$695 million**

- LTC - Homes and Seniors Services **\$92 million**
- Paramedic Services **\$67 million**
- Children Services **\$105 million**
- Social Housing **\$91 million**
- Ontario Works **\$70 million**
- Transportation and Engineering **\$77 million**
- Solid Waste Management **\$85 million**

Attached to this news release is [the 2023 County of Simcoe Budget Overview](#).

County of Simcoe is composed of sixteen member municipalities and provides crucial public services to County residents in addition to providing paramedic and social services to the separated cities of Barrie and Orillia. Visit our website at [simcoe.ca](http://simcoe.ca).

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# 2023 COUNTY BUDGET OVERVIEW



## Responsibly Managing Your Services

The 2023 County of Simcoe budget is a total of \$695M in operating and capital expenditures. The total revenue is \$663M with a taxation levy amount of \$201M.

In the spirit of restraint, this budget has been prepared with only priority requirements. It includes a 2% tax increase to maintain operating service levels and keep pace with cost increases that can't be covered by growth. Also included is a 1.5% capital infrastructure increase.

The budget focus is on the resources necessary to maintain and continue or improve the existing crucial County services during this economic/inflationary challenge.

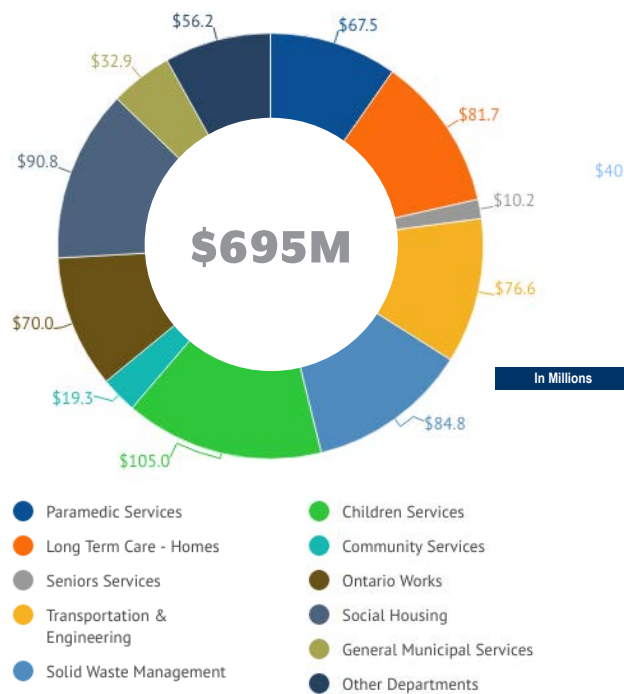
The County is entering the final year of its 10-year Affordable Housing and Homelessness Prevention Strategy. The continued investment in 2023 builds upon the 2,569 new affordable housing units created from January 2014 to June 2022, through new rental development, secondary suites, affordable homeownership and rent supplements/housing allowances.

The County has a target of 2,685 units by 2024, which includes the Orillia hub development project.

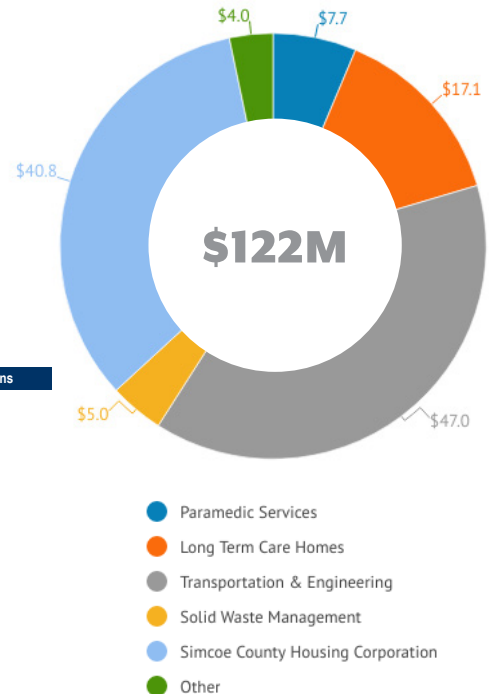
Because significant growth in the region impacts demand for all County services, we continue to work closely with our community and municipal partners to ensure residents receive the best value for their tax dollars.

In 2022, under an agreement with the Federal government, Ontario announced the implementation of the Canada-Wide Early Learning and Child Care Agreement, an initiative to be rolled out over five years, intended to provide parents with improved access to quality, inclusive, and affordable childcare.

### Total County Expenditures \$695M Operating and Capital



### County Capital Expenditures \$122M



The budget includes funds to continue the planning and design phase for redevelopment of the Simcoe Village campus. (rendering above).

For 2023, the County's Canada-Wide Early Learning and Child Care Provincial / Federal Agreement allocation totals \$100.5M.

The budget directs additional spending in Health and Emergency Services, including resources for Paramedic Services to address demand and the completion of a

new station in Bradford to optimize response time performance. Funds are included in Long-Term Care and Seniors Services to continue the planning and design phase for redevelopment of the Simcoe Village campus.

Major road projects for 2023 include County Road 4 and County

Road 21 with related road, bridge and intersection components.

County Council will also continue its major community financial investments and commitments to local hospitals, hospice, and post-secondary education institutions. Because significant growth in the region impacts demands for many municipal and community needs and services, County Council continues to make strategic non-mandated investments in our communities, while continuing to keep a strong long-term financial outlook.

The County's strong financial position is confirmed by having received an AA+ long-term issuer credit rating from S&P Global Ratings, a provider of high-quality independent market intelligence in the form of credit ratings and research.

## Health and Emergency Services

### LONG TERM CARE AND SENIORS SERVICES

**2023 Expenditures: \$92M**

The County of Simcoe provides a broad range of long-term care and seniors services to residents living throughout the region, supporting more than 1,200 seniors. They include four long-term care homes, supportive housing, retirement living, assisted living, affordable housing, life lease suites and garden homes, adult day programming, and an entire suite

of home support services. This vast diversity of programs and services addresses a wide spectrum of needs that support residents to age in place and assist in a seamless transition for individuals as they move across the continuum of care from the community to long-term care. Capital projects include the redevelopment of the Simcoe Village Campus.

### PARAMEDIC SERVICES

**2023 Expenditures: \$67M**

Paramedic Services provide land ambulance services at a Primary Care Paramedic and Advanced Care Paramedic level of service, training programs, public education, Public Access Defibrillator program, and Community Paramedicine programs. The 2023 budget includes costs associated with staffing, equipment replacements and upgrades related to emergency medical response to the region, including the separated cities of Barrie and Orillia. Annual call volume/responses is anticipated to be more than 91,000. Capital projects include facility development and vehicle and equipment replacements.

## Social and Community Services

### CHILDREN SERVICES

**2023 Expenditures: \$105M**

As the Consolidated Municipal Service Manager, the County of Simcoe is responsible for local system management, leadership, and related funding administration which supports more than 203 licensed child care programs, 37 EarlyON Child and Family Centre locations, and three Special Needs Resourcing Programs.

Examples of system funding administered by the County include the Canada-Wide Early Learning and Child Care program, operating grants, wage enhancements, and program/equipment supports. The Licensed Child Care Fee Subsidy is directly administered by the County, to support eligible parents who are in the workforce, attending school, or requiring developmental programming for a child with special needs.

In addition, the County provides a quality assurance program in conjunction with professional development and learning opportunities, intended to support and enhance capacity building across the system. The work of Children Services is guided by provincial, federal, and municipal policy/guidelines.

### SOCIAL HOUSING

**2023 Expenditures: \$91M**

The County is responsible for the administration and funding of numerous mandated social housing programs. In addition, the County participates in a number of initiatives that enhance the range of affordable housing options/programs available to our residents, including the Simcoe County Housing Corporation and other housing providers.

There are approximately 3,946 community housing units within the County's housing portfolio, of which approximately 2,700 are rent-g geared-to-income. The capital budget includes affordable housing rental development projects (Bradford West Gwillimbury and Orillia), initial design work on a development in Barrie, as well as capital repair projects to maintain the existing infrastructure.

### COMMUNITY SERVICES

**2023 Expenditures: \$19M**

#### Homelessness Prevention

As the Municipal Service Manager for our region, the County follows provincial and federal policy, in conjunction with its 10-Year Affordable Housing and Homelessness Strategy to lead the local system of services and supports aimed at Homelessness Prevention. Collaborative planning, research, data collection and analysis inform our administration of funding to contracted service providers across the region. Examples of funded programs include homeless shelters, supportive housing, street outreach and meal programs.

#### Poverty Reduction Initiatives

The County of Simcoe invests \$1.2M annually in the Social and Community Investment Fund (SCIF) to help local organizations develop community-based initiatives to address poverty. SCIF supports external program development for services to address the needs of low-income families.

#### Local Immigration Partnership

The Local Immigration Partnership (LIP) provides leadership to community based collaborative planning intended to support improved social and economic outcomes for immigrants and newcomers. Community planning is undertaken through a Local Partnership Council comprising leaders from sectors such as education, health, employment, human services, settlement services, government, and policing. Work of the LIP is guided by federal policy/guidelines, in conjunction with the County approved Community Settlement Strategy.

### ONTARIO WORKS

**2023 Expenditures: \$70M**

The County of Simcoe is the designated Municipal Service Manager for delivery of the Ontario Works program, with a projected monthly caseload of 5,430.

Ontario Works provides life stabilization supports that include both financial and employment assistance to individuals in financial need. Program outcomes focus on individual goals that lead to financial independence and self-reliance such as:

- Development of a client-centred action plan to address individual goals through targeted referrals for employment and educational programs
- Enhanced life stabilization supports for clients with multiple barriers



County Council continues its major financial commitments to local hospitals, such as Orillia Soldiers' Memorial Hospital (bottom right), Simcoe Muskoka District Health Unit, hospice (Matthews House in Alliston, top right), transportation, and post secondary education institutions, such as Georgian College (left).

## Working together for the greater good

The County of Simcoe understands that strong community partnerships play a vital role in providing high-quality services to residents. In order to maintain and foster these established partnerships, the County provides strategic funding to other community impact services. Some strategic investments the County is proud to support in 2023 include:

**Simcoe Muskoka District Health Unit**  
\$5.6 million  
**Simcoe County Hospital Alliance**  
\$3.0 million

**Post-secondary capital support**  
\$1.5 million  
**Age Friendly grant**  
\$0.6 million

**Hospice capital funding**  
\$0.5 million

## expenditure **breakdown**

### Engineering, Planning and Environment

The Engineering, Planning and Environment division consists of Transportation and Engineering, Solid Waste Management, Planning, Forestry, and Transit.

#### TRANSPORTATION AND ENGINEERING 2023 Expenditures: \$77M

The 2023 capital budget includes construction and road maintenance projects totalling \$47M. Capital projects expenditures include the continued construction of County Road 21 (Innisfil Beach Road), County Road 4, the trail construction on the Barrie Collingwood Railway (BCRY), as well as a number of other road and bridge rehabilitation and construction projects.



County Capital projects expenditures include a number of road and bridge rehabilitation and construction projects.

#### SOLID WASTE MANAGEMENT 2023 Expenditures: \$85M

The Solid Waste Management department manages the waste disposal facilities and collection of curbside waste and diversion programs.

Capital project requirements are for normal replacement of existing equipment that have reached the end of their reasonable service life.

Additionally, there are projects for site remediation and development/redevelopment of existing sites to improve customer service and storage and processing capacity.



## How your tax dollars work

While the County's expenses are \$695M, they are offset by County revenues and funding from both provincial and federal levels of government. Residents will see a 3.5% increase on the County portion of their municipal property taxes in 2023. Overall, due to revenues and provincial funding, the County's actual tax requirement of \$201M is broken down as follows:

LEVY SUPPORT AREA	%*	(\$000s)*	PER \$100,000 RESIDENTIAL ASSESSMENT VALUE*
Paramedic Services	11.5%	23,071	\$33.16
LTC - Homes/Seniors Services	6.1%	12,275	\$17.64
Ontario Works	2.4%	4,805	\$6.91
Children Services	1.6%	3,144	\$4.52
Community Services	1.4%	2,856	\$4.10
Social Housing	10.7%	21,472	\$30.86
Transportation & Engineering	11.1%	22,389	\$32.18
Solid Waste Management	29.7%	59,716	\$85.82
Planning	1.6%	3,120	\$4.48
Economic Development	1.7%	3,374	\$4.85
Transit	2.2%	4,427	\$6.36
Administrative & Statutory Support **	5.5%	11,039	\$15.87
General Municipal Services ***	7.2%	14,534	\$20.89
Contribution to Infrastructure and Asset Management	7.3%	14,722	\$21.16
<b>Total Taxes based on Services</b>	<b>100.0%</b>	<b>200,945</b>	<b>\$288.80</b>

\* All numbers are rounded

\*\* CAO, Clerks, Service Simcoe, Corporate Performance

\*\*\* SMDHU, MPAC, LSRA, Age-Friendly Grant, Hospital, Educational Support, Strategic land purchase

## How to contact us



County of Simcoe  
1110 Highway 26,  
Midhurst, Ontario L9X 1N6  
1-866-893-9300

[simcoe.ca](http://simcoe.ca)

APPROXIMATE TAX INCREASE PER RESIDENTIAL PROPERTY ASSESSMENT		
County Tax Rate Increase		
% Increase	\$ Increase	per \$100,000 assessment
3.5%	\$6.7M	\$9.77

**NOTE:** Actual Taxation impacts do not parallel assessment change because of Ontario's variable tax rate system. Tax rates vary by property class and assessment based on tax ratios, as well as local municipal and education taxes, which affect the distribution of the tax levy across classes. The numbers noted reflect the County's 2023 Budget Plan for illustration of the County's services and expenditure financing.

### Office of the Warden and CAO

Basil Clarke, Warden [warden@simcoe.ca](mailto:warden@simcoe.ca)

Mark Aitken, Chief Administrative Officer [CAO@simcoe.ca](mailto:CAO@simcoe.ca)

### Corporate Performance Division

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Lealand Sibbick, Treasurer [lealand.sibbick@simcoe.ca](mailto:lealand.sibbick@simcoe.ca)

## **FOR IMMEDIATE RELEASE**

### **County accepting applications for its 2023 Tourism, Culture and Sport Enhancement Fund**

**Midhurst/February 6, 2023** – The County of Simcoe is now accepting applications for its 2023 Tourism, Culture and Sport Enhancement Fund. This year, County Council has allocated \$400,000 to help fund projects or experiences that will benefit regional tourism, culture and sport.

“Tourism is extremely important to our local economy, and this grant is a great way for the County to give a boost to this vital sector,” said Warden Basil Clarke. “It’s been a tough few years for tourism operators and County Council is proud to continue to invest in our businesses.”

2023 funding streams are: Digital and Social Media Advertising; Marketing; Trails Development; Photo and Video Asset Development; Sports Tourism; Workforce Development; and Signage. The funding allows each applicant organization to apply for a maximum of \$10,000, except signage requests, which are eligible for up to \$20,000 in funding. These funds will support and enhance tourism, culture and sport in Simcoe County by:

- Investing in initiatives that promote awareness, access, participation and appreciation of the diverse tourism, culture and sport offerings within the County of Simcoe
- Encouraging industry collaboration and partnerships
- Enhancing the visitor experience by supporting innovative and accessible programming
- Building organizational capacity in tourism, culture and sport organizations
- Contributing to the County of Simcoe’s overall economic health and sense of place

**Interested applicants are asked to submit their forms by Monday, March 6, 2023 at 5:00 p.m.**

All applications will be reviewed by the County of Simcoe’s Grants Task Force, consisting of appointed County Councillors, with support from County staff. The funding will be divided among successful applicants based on program requirements, objectives and overall benefit to the entire region.

Details and application guidelines can be found at [www.experience.simcoe.ca/resources](http://www.experience.simcoe.ca/resources). Potential applicants can contact the County’s Tourism staff via email, at [tourism@simcoe.ca](mailto:tourism@simcoe.ca) with questions.

#### **About Tourism Simcoe County**

The mission of Tourism Simcoe County (TSC) is to promote Simcoe County as a first-class destination by further developing the tourism industry and community partnerships. Through leadership and representation, partnership and collaboration, product development and innovation, marketing and promotion, and research and learning.

#### **About County of Simcoe**

County of Simcoe is composed of sixteen member municipalities and provides crucial public services to County residents in addition to providing paramedic and social services to the separated cities of Barrie and Orillia. Visit our website at [simcoe.ca](http://simcoe.ca).

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**FOR IMMEDIATE RELEASE**

## **County of Simcoe and Bradford West Gwillimbury announce upcoming site work and impacts for new affordable housing build**

**Midhurst/January 23, 2023** – The County of Simcoe has begun site work and preparation for the new affordable housing project in Bradford West Gwillimbury and is slated to begin drainage channel realignment and storm pipe installation at the end of the month.

The upcoming site works will cause pedestrian and vehicular impacts starting January 30, 2023, and are expected to last four weeks.

### **Pedestrian impacts**

Pedestrian impacts during the works will include the ***closure of the east sidewalk on Simcoe Road from Marshview Boulevard to Edward Street***. Pedestrians are advised to use the west sidewalk during this time. Directional signage will also be erected in the affected area, directing pedestrians to the proper route.

### **Vehicular impacts**

Vehicular impacts are also expected as the project team commences with the excavation and realignment of the existing channel on Simcoe Road. ***The east lane of Simcoe Road, from Marshview Boulevard to Edward Street, will also be closed during this time***. Motorists travelling in the area should expect some delays during this phase of the project.



### **Update on work completed to date**

Excavation and site work has been ongoing, with the following work completed in November and December 2022:

- Tennis courts fencing and ground surface demolition
- Playfield light poles and lights demolition
- Underground site services investigation
- Tree removal and preservation (where possible)
- Topsoil excavation and removal
- Fill excavation and removal
- Drainage channel temporary sediment control measures implementation

### **About the Bradford West Gwillimbury Affordable Housing Hub**

This affordable building with modern amenities is expected to welcome new tenants upon its completion as early as 2024. As part of the County of Simcoe's *Our Community 10-Year Affordable Housing and Homelessness Prevention Strategy*, this new building will add 50 new affordable housing units toward the County's target of creating at least 2,685 new units by the completion of this 10-year strategy in 2024.

The mixed-use building will include affordable residences for eligible families and seniors, a County of Simcoe Social and Community Services





office, and ground-level community space. In addition to creating an attractive streetscape to this central location within Bradford West Gwillimbury, the building will be accessible to adjacent pedestrian walkways and local transit, and is within walking distance of the GO Transit station.

The four-storey building has been designed to complement the existing urban neighbourhood, with cost effectiveness and energy efficiency in mind. Exterior building features include a high-quality and durable panel system at the residential levels, with masonry features throughout to provide texture and visual interest. More information on this project can be found at [simcoe.ca/bwg-development](http://simcoe.ca/bwg-development).

**Application Process and Inquiries**

The application process to live in this new building is expected to open approximately six months prior to building occupancy being finalized. Interested residents may request updates and information on the application process for this building by e-mailing [BWGdevelopment@simcoe.ca](mailto:BWGdevelopment@simcoe.ca). Direct requests for housing application(s) may be directed to [cwl@simcoe.ca](mailto:cwl@simcoe.ca).

**About Our Community 10-Year Affordable Housing and Homelessness Prevention Strategy**

*Our Community 10-Year Affordable Housing and Homelessness Prevention Strategy* sets out real targets and goals to create more affordable housing within communities across Simcoe County. By December 31, 2021, the County was able to report that 2,531 new units had been created since 2014, 94 per cent of the way to its overall target of creating at least 2,685 new affordable housing units across the region. The County’s strategy continues to focus on supporting residents through maximizing funding, achieving targets, and working with area partners to create affordable housing units for residents across the County. Targets were established in 2014, and the county continues to adapt to meet growing needs, including initial collaboration to establish our next long-term strategy. More information can be found at [simcoe.ca/ourahhps](http://simcoe.ca/ourahhps).

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**FOR IMMEDIATE RELEASE**

## **Warden Proclaims February as Black History Month in County of Simcoe**

**Midhurst/February 1, 2023** – County of Simcoe Warden Basil Clarke has proclaimed February 1 to 28, 2023 as Black History Month across our community and encourages all citizens to participate in educational activities related to and honouring the significant role that Black people, both past and present, have played in shaping Simcoe County and its values.

Each year, Black History Month offers an opportunity to recognize and acknowledge the contributions of so many leaders and pioneers. The Simcoe County Archives has assembled a number of resources entitled *Researching Black History in Simcoe County*, which can be found on their [website](#).

The Simcoe County Museum will also be hosting a virtual lecture series throughout the month, featuring expert guest speakers and local historians. This series will begin on February 6, 2023, at 2 p.m. with a presentation by Dr. Afua Cooper entitled *The Voice of the Fugitive: Henry Bibb and the Beginning of the Black Press in Canada*, with additional presenters and topics to include preserving Black history in Ontario, along with slavery and emancipation in Canada. Full details, including how to register, can be found at [www.museum.simcoe.ca](http://www.museum.simcoe.ca).

### **About the Simcoe County Museum**

Take the Infinite Journey with the Simcoe County Museum, a cultural exploration of our historical past and exciting future. The Simcoe County Museum is owned and operated by the County of Simcoe and offers year-round exhibits, events and educational programs for visitors of every age. Visit our website at [museum.simcoe.ca](http://museum.simcoe.ca) for further details.

### **About the County of Simcoe**

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**THE CORPORATION OF THE TOWNSHIP OF TAY**

**BY-LAW NO. 2023-06**

**Being a By-Law to authorize the sale of the lands known as 35 Easton Avenue, Lots 26 & 27 E/S Easton Av Plan 554; Lot 28 E/S Easton Av Plan 554 except R01327144; being all of PINs 58476-0078(R), 58476-0080(LT), 58476-0081(LT); municipally known as 35 Easton Avenue, Township of Tay, County of Simcoe.**

**WHEREAS** the Georgian Bay Native Women's Association wishes to purchase the land knowns as Lots 26 & 27 E/S Easton Av Plan 554; Lot 28 E/S Easton Av Plan 554 except R01327144; being all of PINs 58476-0078(R), 58476-0080(LT), 58476-0081(LT); municipally known as 35 Easton Avenue, Township of Tay, County of Simcoe;

**AND WHEREAS** Council declared 35 Easton Avenue surplus to the needs of the Township by resolution of Council dated January 25, 2023 pursuant to the Municipal Act, S.O. 2001, c.25 and the Township's Sale of Land Policy;

**AND WHEREAS** in accordance with the Township's Sale of Land Policy, the Township may dispose of land through the method of Direct Sale;

**NOW THEREFORE BE IT ENACTED AND IT IS HEREBY ENACTED BY THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY AS FOLLOWS:**

1. That an Agreement of Purchase and Sale, for the lands known as 35 Easton Avenue being Lots 26 & 27 E/S Easton Av Plan 554; Lot 28 E/S Easton Av Plan 554 except R01327144; being all of PINs 58476-0078(R), 58476-0080(LT), 58476-0081(LT); municipally known as 35 Easton Avenue, Township of Tay, County of Simcoe be executed by the Clerk;
2. That Council hereby confirms authorization and direction to the Clerk for signing and executing the Transfer of the said lot and any other documentation required to complete the sale to the purchaser and to affix thereto the Corporate Seal on behalf of the Corporation;
3. That the Clerk is authorized to make changes to this by-law after enactment by Council to correct spelling, punctuation or grammatical errors, or errors that are of a clerical, typographical or similar nature;
4. This By-Law shall come into force and take effect immediately upon the final passage thereof.

**BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF FEBRUARY, 2023.**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

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**MAYOR, Ted Walker**

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**CLERK, Katelyn Johns**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

**BY-LAW NO. 2023-07**

**Being a By-Law to amend By-law 2022-67  
to confirm appointments to Committees of Council,  
Local Boards and various other external Committees as  
deemed necessary**

**WHEREAS** The Corporation of the Township of Tay governs its affairs procedurally through the assistance of Standing Committees, Committees of Council and Local Boards;

**AND WHEREAS** it is deemed expedient to confirm additional appointments to the said Committees and Local Boards;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY HEREBY ENACTS AS FOLLOWS:**

1. That Schedule "A" of By-law 2022-67, be amended to reflect the following additional appointments to the Committees of Council stated below:

Audit Committee

- 

Community Policing Committee

- 

Horticulture Committee

- 

Seniors Advisory Committee

- 

Victoria Harbour Recreation Committee

- 

2. That Schedule "A" of By-law 2022-67, be amended to reflect the following deletions of appointments to the stated Committees of Council:

Port McNicoll Recreation Committee

- Amanda Grant

Seniors Advisory Committee

- Bob Coryell
- Jo-Anne Granger

3. That, per the Township's Code of Conduct - Citizen Appointees Boards & Committee Policy, should an appointee fail to sign the Code of Conduct then their appointment shall be null and void.
4. That this by-law shall come into force and effect on the final passage thereof.

**BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF FEBRUARY, 2023.**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

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**MAYOR, Ted Walker**

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**CLERK, Katelyn Johns**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

**BY-LAW NO. 2023-08**

**Being a By-law to amend Zoning By-Law No. 2000-57 by rezoning a portion of the lands described as Concession 8, Part Lot 14, RP 51R6461 Parts 1 & 2 from the Highway Service Commercial "C4" zone to the Village Residential "R2" Zone.**

**WHEREAS** the Council of The Corporation of the Township of Tay has received an application to rezone Concession 8, Part Lot 14, RP 51R6461 Parts 1 & 2, municipally known as 225 Park Street; and,

**WHEREAS** the Council of the Corporation of the Township of Tay have reviewed a recommendation to amend the General Zoning By-law and has approved the recommendation; and,

**WHEREAS** authority is granted pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, as amended, to enact such amendments;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AND BE IT ENACTED AS FOLLOWS;**

1. Schedule "K" to General Zoning By-law No. 2000-57, as amended is hereby further amended by rezoning a portion of lands described as Concession 8, Part Lot 14, RP 51R6461 Parts 1 & 2, municipally known as 225 Park Street, from the Highway Service Commercial "C4" zone to the Village Residential "R2" Zone as shown in Schedule "A1" attached hereto, and Schedule "A1" attached hereto forms part of this By- law.
2. This By-law shall take force and come into effect pursuant to the provisions and regulations made under the Planning Act, R.S.O. 1990, c.P.13.

**BY-LAW READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 22<sup>ND</sup> DAY OF FEBRUARY, 2023.**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

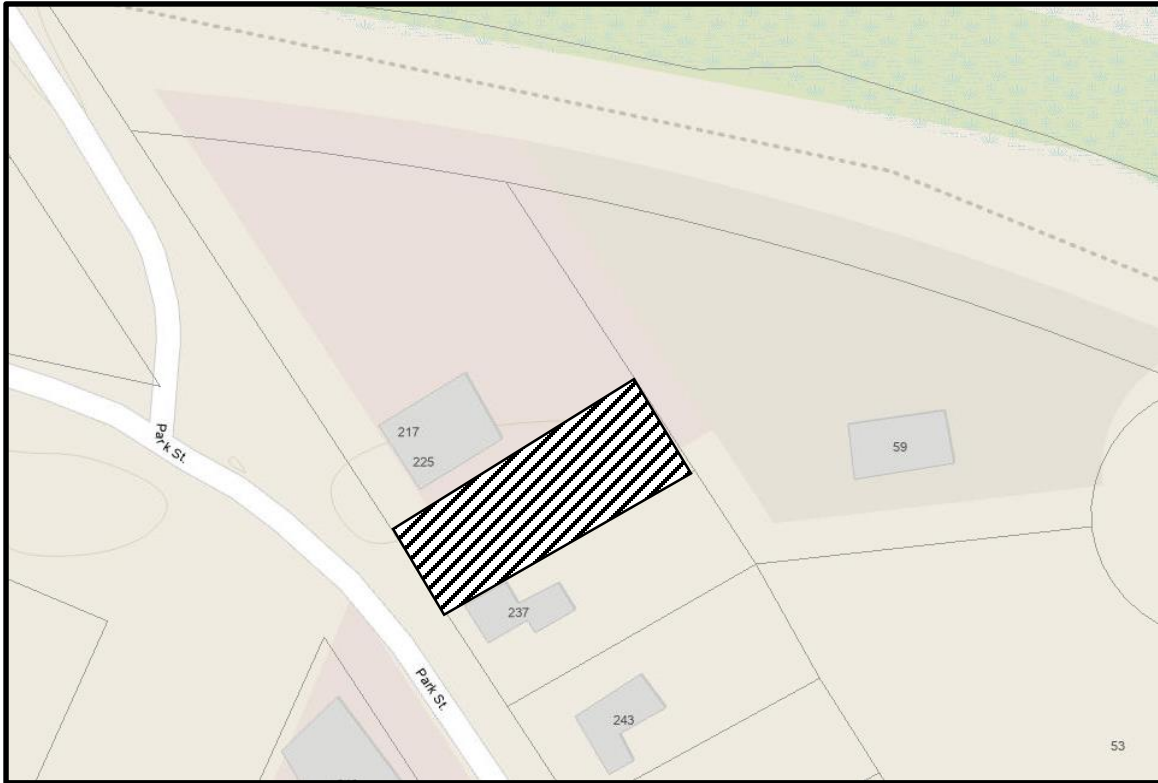
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**MAYOR, Ted Walker**

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**CLERK, Katelyn Johns**

**SCHEDULE "A"**  
**By-Law 2023-08**



Lands rezoned from the Highway Service Commercial "C4" zone to the Village Residential "R2" Zone.

This is Schedule "A" to By-law No. 2023-08, passed this 22<sup>nd</sup> day of February 2023.

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MAYOR, Ted Walker

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CLERK, Katelyn Johns



**THE CORPORATION OF THE TOWNSHIP OF TAY**

**BY-LAW NO. 2023-09**

**Being a By-law to amend Adopt Official Plan  
Amendment Number 48 to the Official Plan of the  
Township of Tay**

**WHEREAS** The Corporation of the Township of Tay is empowered to amend its Official Plan as required.

**AND WHEREAS** the process for considering such an Amendment was in accordance with Sections 17 and 21 of the Planning Act, R.S.O. 1990 c.P.13.

**AND WHEREAS** the Council of the Corporation of the Township of Tay have deemed it appropriate and in the public interest to amend the Official Plan.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AND BE IT ENACTED AS FOLLOWS;**

1. That Amendment Number 48 to the Official Plan of the Township of Tay consisting of the attached explanatory text and map schedule is hereby adopted.
2. The Clerk is hereby authorized and directed to make application to the County of Simcoe under the Planning Act for approval of Amendment Number 48 to the Official Plan for the Township of Tay.
3. This By-law shall come into force and take effect pursuant to the provisions of the Planning Act, R.S.O. 1990 c.P.13.

**BY-LAW READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED  
THIS 22<sup>nd</sup> DAY OF FEBRUARY 2023.**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

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**MAYOR, Ted Walker**

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**CLERK, Katelyn Johns**

**THE CONSTITUTIONAL STATEMENT**

**PART A - THE PREAMBLE -** does not constitute part of this amendment.

**PART B - THE AMENDMENT -** consisting of the following text and appendix, constitutes Amendment No. 48 of the Township of Tay.

**PART C – THE APPENDIX -** which does not constitute part of this Amendment. This appendix contains the Public Meeting Minutes, Staff Report, and the Council Resolution associated with this Amendment.

## **AMENDMENT NO. 48**

### **TO THE TOWNSHIP OF TAY OFFICIAL PLAN**

#### **PART A - THE PREAMBLE**

##### **1.0 Purpose of the Amendment:**

The purpose of this Official Amendment is to amend the Township of Tay Official Plan to permit the development of six (6) residential lots to occur on private water and private sanitary services (Tertiary system).

##### **2.0 Location:**

The lands subject to this Amendment are legally described as Concession 7, Part of Lot 12, RP 51R33565, Part 1 in the Township of Tay.

##### **3.0 Basis:**

The purpose of this Official Plan Amendment is to permit the development of six (6) lots to occur on private water and private sanitary services (Tertiary system).

##### **4.0 Details of the Amendment and Policies Relevant Thereto:**

That Section 4.1.1.4 is hereby amended by adding a Site Specific Policy Area for Concession 7, Part of Lot 12, RP 51R33565, Part 1 as outlined below:

That Section 4.1.1.4.5 be included within the Township of Tay Official Plan, as follows:

That six (6) residential lots approved by Consent Decision 2022-B-9-14 be permitted on private septic systems (Tertiary), and on private water systems.

And

That Schedule "D" – Victoria Harbour Settlement Area is further amended by identifying the lands on Schedule "A" to the Official Plan that are subject to this Amendment.

##### **5.0 IMPLEMENTATION**

The provisions of the Official Plan regarding the implementation of that Plan shall also apply to this Amendment.

##### **6.0 INTERPRETATION**

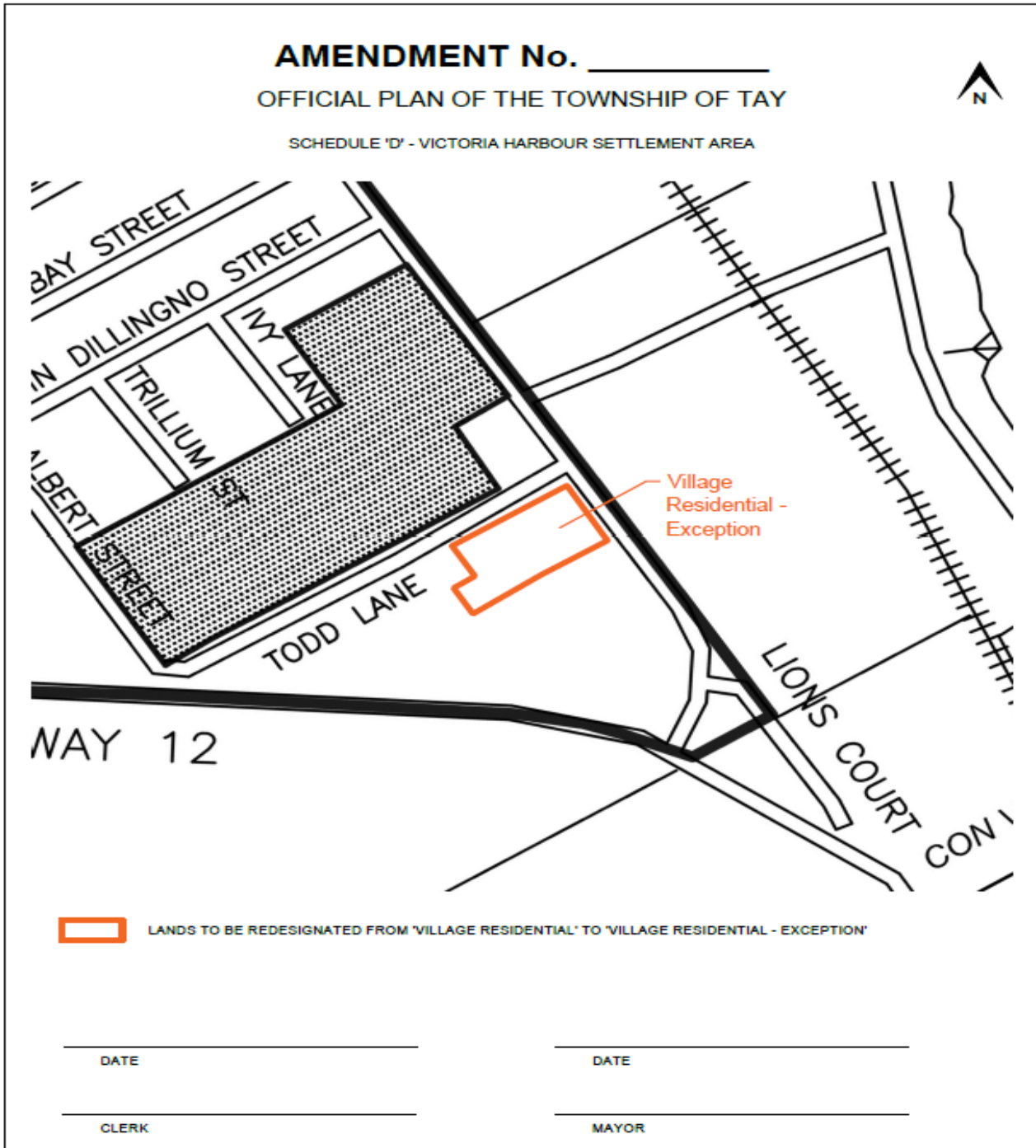
The provision of the Official Plan, as amended from time to time, shall apply in regard to the Amendment.

#### **PART C – THE APPENDICES**

This part consists of the background information and planning considerations associated with this Amendment. This section does not constitute part of the actual Amendment.

- Hydrogeological Assessment prepared by Ian D. Wilson Associates Limited, dated February 24<sup>th</sup>, 2022.
- Stage 1 - 2 Archaeological Assessment Report prepared by New Era Archeology, dated August 17<sup>th</sup>, 2022.

**SCHEDULE "A" TO OFFICIAL PLAN AMENDMENT NO. 48**



**This is Schedule "A" to By-law No. 2023-09 passed this 22<sup>nd</sup> day of February 2023.**

\_\_\_\_\_  
**Mayor, Ted Walker**

\_\_\_\_\_  
**Clerk, Katelyn Johns**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

**BY-LAW NUMBER 2023-10**

**A By-law of the Corporation of the Township of Tay to amend Zoning By-Law No. 2000-57 by rezoning lands described as Concession 7, Part Lot 12, municipally known as 490 Park Street from the from the Village Residential Hold "R2(H)" Zone to the Village Residential Exception Thirty-Six Hold "R2-36(H)" Zone" and from the Village Residential Hold "R2(H)" Zone to the Village Residential "R2" Zone.**

**WHEREAS** the Council of The Corporation of the Township of Tay has received an application to rezone the lands described as Concession 7, Part Lot 12, municipally known as 490 Park Street: and,

**WHEREAS** the Council of the Corporation of the Township of Tay have reviewed a recommendation to amend the General Zoning By-law and has approved the recommendation; and,

**WHEREAS** authority is granted pursuant to Section 34 of the Planning Act, R.S.O. 1990 to enact such amendments.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AND BE IT ENACTED AS FOLLOWS;**

1. Schedule "D" to General Zoning By-law No. 2000-57, is hereby further amended by rezoning those lands described as Concession 7, Part Lot 12, municipally known as 490 Park Street from the Village Residential Hold "R2(H)" Zone to the Village Residential Exception Thirty-Six Hold "R2-36(H)" Zone" and from the Village Residential Hold "R2(H)" Zone to the Village Residential "R2" Zone" as shown in Schedule "A" attached hereto, and Schedule "A" attached hereto forms part of this By-law.

2. That That subsection 8.4 is hereby amended by the addition of the following article and the subsection be renumbered accordingly:

"8.4.33                      R2-36 Zone

Notwithstanding Section 8.1, a Single Detached Dwelling is permitted to occur on private water and private sanitary services (Tertiary system).

3. That the Clerk is authorized to make changes to this by-law after enactment by Council to correct spelling, punctuation or grammatical errors, or errors that are of a clerical, typographical or similar nature.

4. This By-law shall take force and come into effect pursuant to the provisions and regulations made under the Planning Act, R.S.O. 1990, c.P.13.

**BY-LAW READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 22<sup>ND</sup> DAY OF FEBRUARY, 2023.**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

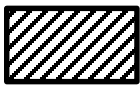
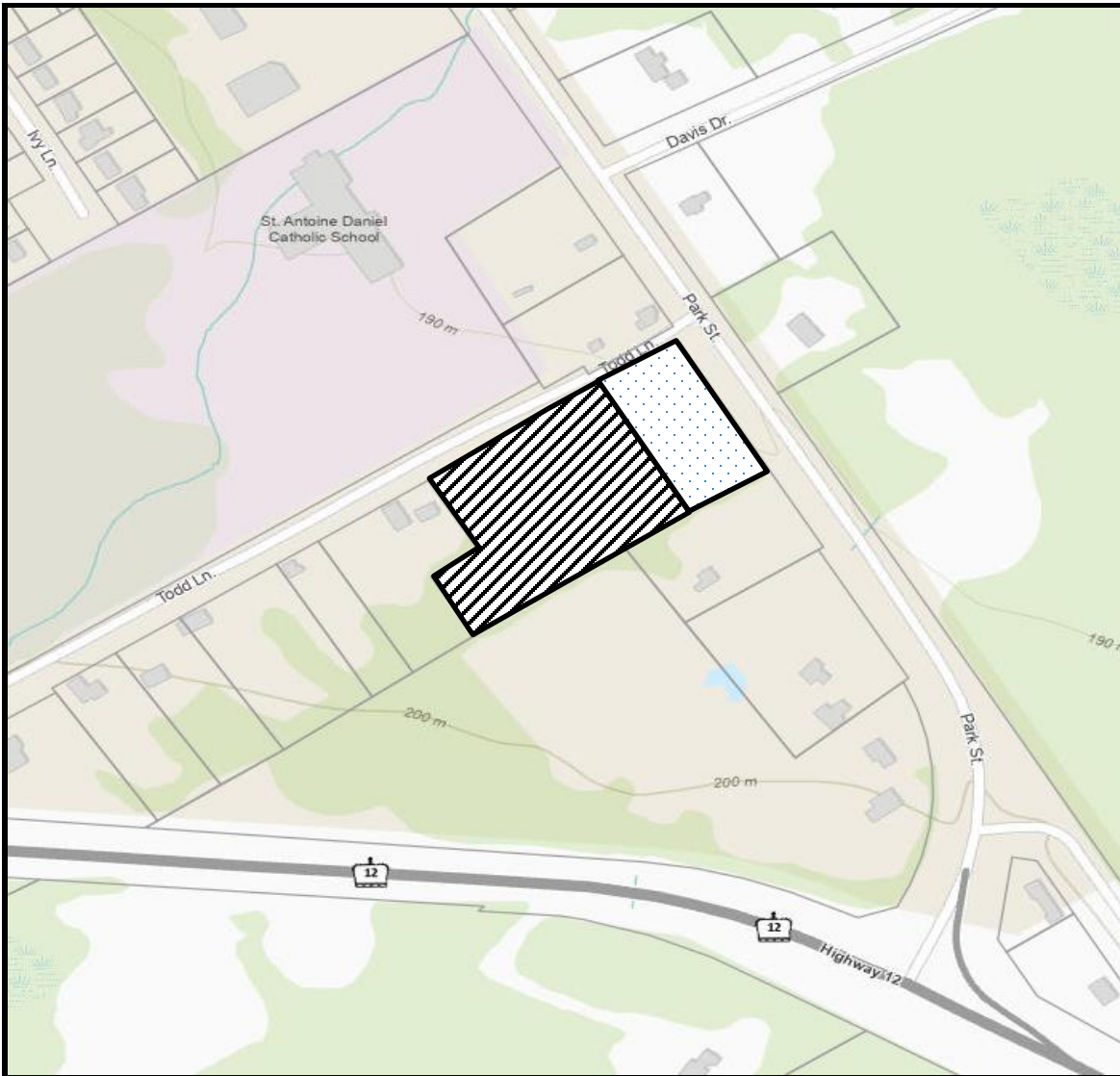
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**MAYOR, Ted Walker**

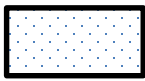
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**CLERK, Katelyn Johns**

**SCHEDULE "A"**  
**By-Law 2023-10**



Lands rezoned from the Village Residential Hold "R2(H)" Zone to the Village Residential Exception Thirty-Six Hold "R2-36(H)" Zone.



Lands rezoned from the Village Residential Hold "R2(H)" Zone to the Village Residential "R2" Zone.

This is Schedule "A" to By-law No. 2022-10, passed this 22<sup>nd</sup> day of February 2023.

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MAYOR, Ted Walker

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CLERK, Katelyn Johns

**THE CORPORATION OF THE TOWNSHIP OF TAY**

**BY-LAW NO. 2023-11**

**Being a By-law to adopt the proceedings of the Regular Council Meeting held on the 22<sup>nd</sup> day of February, 2023**

**WHEREAS** Section 5(3) of the Municipal Act, 2001, c.25, as amended, provides that Council's powers shall be exercised by by-law;

**AND WHEREAS** certain actions of Council do not require the enactment of a specific by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AND BE IT ENACTED AS FOLLOWS;**

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-reference Council meeting, including all Resolutions, By-law, Recommendations, Adoptions of Committee Reports and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk, or their designates, are hereby authorized to execute all such documents, and to direct other officials of the Township to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O., Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.
5. This By-Law shall come into force and take effect immediately upon the final passing thereof.

**BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF FEBRUARY, 2023.**

**THE CORPORATION OF THE TOWNSHIP OF TAY**

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**MAYOR, Ted Walker**

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**CLERK, Katelyn Johns**